



**CITY OF WASHOUGAL
CITY COUNCIL REGULAR MEETING
Monday, February 26, 2024
7:00 PM**

MEETING INFORMATION

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/83672286275>

- I. INVOCATION - Mike Hansen**
- II. CALL TO ORDER**
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**
- V. RECOGNITION: Employee Years of Service**
- VI. AMENDMENTS TO THE AGENDA**
- VII. PROCLAMATIONS: Youth Art Month and Red Cross Month**
- VIII. PUBLIC COMMENTS**
- IX. CONSENT AGENDA**

The following items will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by Council. If discussion is requested, the item will be moved from the Consent Agenda and considered separately - after the motion has been made and passed to approve the remaining items.

- A. Special Meeting Minutes of January 29, 2024**
- B. Workshop Minutes of February 12, 2024**
- C. Council Minutes of February 12, 2024**
- D. Payroll Claims of February 15, 2024, Totaling \$373,297.09**
- E. Accounts Payable of February 8-15, 2024 - Totaling \$568,109.54**
- F. Authorize the City Manager to Sign: WA State Recreation and Conservation Office (RCO) Grant Resolution/Authorization for the Washougal Towncenter Park**
Agenda Bill #06-2024

- X. NEW BUSINESS**
 - A. Resolution: Forming Regional Fire Authority Planning Committee**
Agenda Bill #07-2024
- XI. PUBLIC COMMENTS**
- XII. REPORTS AND COMMUNICATIONS**
 - A. CITY MANAGER**

B. MAYOR

C. CITY COUNCIL

XIII. ADJOURNMENT

UPCOMING MEETINGS: Monday, March 11, 2024, Workshop at 5:00 pm and Council at 7:00 pm

BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

2/26/2024

SUBJECT:

MEETING INFORMATION

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83672286275>

DEPT. OF ORIGIN:

Administration

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION

BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

2/26/2024

SUBJECT:

Special Meeting Minutes of January 29, 2024

DEPT. OF ORIGIN:

Finance

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

📎 **Special Meeting Minutes 1.29.24**

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION



CITY OF WASHOUGAL
CITY COUNCIL SPECIAL MEETING MINUTES
Monday, January 29, 2024
6:00 PM

MEETING INFORMATION

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/83814535893>

I. CALL TO ORDER

Mayor David Stuebe called the special meeting to order at 6:00 pm.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Mayor David Stuebe, and Councilmembers Michelle Wagner, David Fritz, Molly Coston, Ernie Suggs, and Tia Robertson. **Absent:** Julie Russell

Motion to excuse Councilmember Russell. Suggs / No objections.

Staff:

David Scott, City Manager
Robert Zeinemann, City Attorney
Daniel Layer, Finance Director/City Clerk
Cliff Free, Fire Chief, Camas-Washougal Fire Department

IV. PUBLIC COMMENTS - Limited to Topic of Special Meeting

None.

V. NEW BUSINESS

- A. Camas-Washougal Fire Department Interlocal Agreement
AGENDA BILL #04-2024

David Scott presented the staff report and recommended action.

Discussion ensued.

Motion: Authorize the City Manager to sign the Modification and Conditional Extension of Interlocal Agreement Between the Cities of Camas and Washougal for the Formation and Operation of the Camas-Washougal Fire Department.
Ernie Suggs/David Fritz Motion Passed.

VI. PUBLIC COMMENTS - Limited to Topic of Special Meeting

None.

VII. REPORTS AND COMMUNICATIONS

A. CITY MANAGER

David Scott had nothing to report.

B. MAYOR

Mayor Stuebe reported on:

- Public Work/Stormwater tour along with Councilmember Fritz, which included Campen Creek, Washougal High School, and the other wastewater facilities

C. CITY COUNCIL

Councilmember Fritz reported on:

- Public Work/Stormwater tour along with the Mayor, which included Campen Creek, Washougal High School, and the other wastewater facilities
- Local connections meeting at Runyan's Jewelers on 1/23/2024
- Chamber of Commerce luncheon, along with Councilmember Suggs, on 1/24/2024 that included a presentation by Habitat for Humanity

Councilmember Robertson reported on:

- Meeting with Larry Keister for tour of Port of Camas-Washougal

Councilmember Coston reported on:

- Special C-Tran meeting earlier this day regarding replacement of CEO Shawn Donaghy

Councilmember Wagner had nothing to report.

Councilmember Suggs reported on:

- Chamber of Commerce luncheon, along with Councilmember Fritz, on 1/24/2024 that included a presentation by Habitat for Humanity and their acquisition of property in Washougal to build a house for a low-income family

VIII. ADJOURNMENT

The meeting adjourned at 6:13 pm.

Mayor

City Clerk

BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

2/26/2024

SUBJECT:

Workshop Minutes of February 12, 2024

DEPT. OF ORIGIN:

Administration

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

📎 **Workshop Minutes 2.12.2024.pdf**

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION



**CITY OF WASHOUGAL
CITY COUNCIL WORKSHOP MEETING
MINUTES**

Monday, February 12, 2024

5:00 PM



MEETING INFORMATION

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/86833933494>

VIDEO I. CALL TO ORDER

Mayor David Stuebe called the meeting to order at 5:01 pm.

II. ROLL CALL

Present: Mayor David Stuebe and Councilmembers David Fritz, Molly Coston, Julie Russell, Ernie Suggs, and Tia Robertson **Absent:** Councilmember Michelle Wagner

Staff:

David Scott, City Manager
Daniel Layer, Finance Director/City Clerk
Wendi Steinbronn, Police Chief
Rose Jewell, Community Engagement Manager
Monie Holmes, Assistant Finance Director
Michelle Wright, Public Works Business Administrator

VIDEO III. PUBLIC COMMENTS

Harvey Olson commented on the city's increasing water rates and reviewed the history of the increases. He discussed the carbon gas bill and suggested council reduce the cost of each water cc unit.

Larry Keister gave an update from the Port and the bicycle rack project.

Jennifer Giltrop introduced herself as the new Fort Vancouver Regional Library Executive Director.

Rick Smithrud introduced himself as the Executive Director of the library foundation.

IV. NEW BUSINESS

VIDEO A. Public Works: Washougal Towncenter Revitalization Project Update

Michelle Wright introduced Jeremy Fick and Nate Otani, project consultants who presented the following:

- Final spatial use diagram
- Guiding principles
- Woven community concept
- Natural site character
- Materials, textures plus transitions
- Splash pad inspirations

- Play amenities
- Site component key map
- Preliminary schematic site plan
- 3-D visual plans
- Funding sources
- Schematic design cost estimate
- Two food cart station sites
- Schematic design budget summary
- Value engineering idea reduction
- David Scott reviewed the funding mechanisms
- Operations and maintenance considerations

Trever Evers and David Scott introduced the Jeremy Fick, Consultant who presented the following:.

VIDEO B. Public Works: WA State Recreation and Conservation Office (RCO) Grant Resolution/Authorization for Downtown Recreation Park

Michelle Wright explained the RCO resolution for funding referenced in the previous presentation. This item will be on the February 26th council agenda.

VIDEO C. City Manager's Office: Regional Fire Authority (RFA) Planning Committee

David Scott explained that three members from the council will be on the RFA Committee to meet the statutory requirements. The existing three JPAC members (Coston, Wagner, and Russell) are proposed for continuity. The resolution creating the committee will be on the next council agenda in two weeks. The recent fire interlocal agreement adopted by council directed the action to form the regional fire authority. The regional fire authority will need to be on the ballot.

VIDEO V. PUBLIC COMMENTS

Joey (Megan) Bailey commented on the parking, pedestrian deaths, truck emissions, and farmer's market.

VIDEO VI. REPORTS AND COMMUNICATIONS

A. CITY MANAGER

David Scott gave an update from AWC City Action Days and projects on the legislative agenda. He discussed the capital budget and acknowledged the support of the local delegation. The fire replacement and police expansion open house is scheduled for February 22nd at 6 pm. This bond is forecasted to be on the August ballot. Bid opening on the treatment plant will occur later this month. The city needs to decide between the subsidize clean water loan or the public works loan.

B. MAYOR

Deferred to regular council meeting.

C. CITY COUNCIL

Councilmember Fritz discussed the port project including bike racks along with a few other elements and involving local students and alternative forms of transportation.

Councilmember Russell announced the ECHO meeting undergoing charter review and addressed the utility rate increases.

Councilmember Coston noted the artist of the Seaman sculpture will be repairing the vandalism on Tuesday.

VII. ADJOURNMENT

Meeting ended at 6:23

Mayor

City Clerk

BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

2/26/2024

SUBJECT:

Council Minutes of February 12, 2024

DEPT. OF ORIGIN:

Finance

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

📎 **Council Minutes 2.12.24**

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION



**CITY OF WASHOUGAL
CITY COUNCIL REGULAR MEETING
MINUTES
Monday, February 12, 2024
7:00 PM**

MEETING INFORMATION

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/86137011539>

I. INVOCATION - Ross Merritt

II. CALL TO ORDER

Mayor David Stuebe called the meeting to order at 7:02 pm.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Present: Mayor David Stuebe, and Councilmembers Michelle Wagner, David Fritz, Molly Coston, Julie Russell, Ernie Suggs, and Tia Robertson.

Staff:

David Scott, City Manager
Robert Zeinemann, City Attorney
Daniel Layer, Finance Director/City Clerk
Wendi Steinbronn, Police Chief
Rose Jewell, Community Engagement Manager

V. AMENDMENTS TO THE AGENDA

None.

VI. PUBLIC COMMENTS

Joey Bailey, Washougal resident, spoke on the boulders purchased by Washington State to deter homeless shelters and Portland criminalizing homelessness. Stopping "Cop Cities" countrywide.

Ken Navidi, resident, spoke on his property that is near Williams gas pipeline. Northside is chipping away at the hillside and the dangers of not respecting it.

Margaret McCarthy, Executive Director of Unite Washougal, discussed what's going on around the organization.

VII. CONSENT AGENDA

The following items will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by Council. If discussion is requested, the item will be moved from the Consent Agenda and considered separately - after the motion has been made and passed to approve the remaining items.

Unanimous consent to approve the consent agenda as proposed. Suggs / No objections.

A. Workshop Minutes of January 22, 2024

B. Council Minutes of January 22, 2024

C. Payroll Claims of January 31, 2024, Totaling \$652,001.14

D. Accounts Payable of January 11 thru February 1, 2024, Totaling \$707,617.28

E. Emergency Utility Assistance

AGENDA BILL #05-2024

VIII. NEW BUSINESS - None

Rod Morris, Volunteer Firemen and former Councilman, was presented the Mayor's Award.

Discussion ensued.

IX. PUBLIC COMMENTS

Joey Bailey, Washougal resident, spoke on climate change and other current issues.

X. REPORTS AND COMMUNICATIONS

A. CITY MANAGER

David Scott referenced his report given at work session.

B. MAYOR

Mayor Stuebe reported the following:

- Sgt. Alec Langen, a Washougal High School graduate, who was killed in a helicopter training crash in California
- Meeting with Legislatures in Olympia
- Local connections on 2/27/2024
- Upcoming Washougal Business Association (WBA) meeting on 2/13/2024
- Upcoming Mayor's exchange in Olympia on 2/22/2024
- Upcoming open house at the Washougal Fire station on 2/22/2024

C. CITY COUNCIL

Councilmember Fritz reported on:

- Discussion of bike racks and meeting capacity with the Port after workshop
- Law Enforcement Officers' and Fire Fighters' Retirement System (LEOFF) meeting on 2/8/2024
- Upcoming Community Development committee meeting on 2/15/2024
- Unite Washougal Board of Directors meeting that occurred earlier this day

Councilmember Robertson reported on:

- Meeting in Olympia with Legislatures and other representatives from cities around Clark County

Councilmember Coston reported on:

- Community Engagement meeting on 2/9/2024
- Arts Commission meeting on 2/9/2024

- Upcoming JPAC Meeting on 2/13/2024
- Upcoming C-Tran Board meeting on 2/13/2024
- Upcoming Washougal Arts and Culture Alliance (WACA) meeting on 2/14/2024
- Upcoming Washougal Fire station open house on 2/22/2024

Councilmember Wagner reported on:

- Williams Pipeline
- Upcoming Community Development meeting on 2/15/2024
- Upcoming JPAC Meeting on 2/13/2024
- Upcoming Parks Board meeting on 2/15/2024

Councilmember Russell reported on:

- Referenced report given at this evening's workshop
- Upcoming Ending Community Homelessness Organization (ECHO) meeting on 2/13/2024
- Upcoming JPAC meeting on 2/13/2024
- Upcoming Community Development meeting on 2/15/2024
- Setbacks for Williams pipeline

Councilmember Suggs reported on:

- Washougal Society for Advancement and Family Enrichment (SAFE) and use of the Outpost facility
- Upcoming Washougal School District meeting on 2/13/2024 and School Board listening sessions
- Upcoming Community Action Advisory Board (CAAB) meeting
- Potential rent control bill in legislature

XI. ADJOURNMENT

The meeting adjourned at 7:35 pm.

Mayor

City Clerk

BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

2/26/2024

SUBJECT:

Payroll Claims of February 15, 2024, Totaling \$373,297.09

DEPT. OF ORIGIN:

Finance

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

ATTACHMENTS:

📎 [PAYROLL CLAIMS VOUCHER 02.15.24.pdf](#)

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION

CITY OF WASHOUGAL

PAYROLL CLAIMS VOUCHER APPROVAL

I HEREBY CERTIFY THAT THE SERVICES CHARGED ON THE VOUCHERS ATTACHED HAVE BEEN
FURNISHED TO THE BEST OF MY KNOWLEDGE. I FURTHER CERTIFY THE CLAIMS BELOW TO BE VALID AND CORRECT.

FINANCE _____

WE THE UNDERSIGNED COUNCIL MEMBERS OF WASHOUGAL, WASHINGTON DO HEREBY CERTIFY THAT THE
EMPLOYEE CHECKS #10671 and EMPLOYEE VOUCHERS # 31584 to 31655
ARE APPROVED FOR PAYMENT IN THE AMOUNT OF \$373,297.09 ON THE 15TH DAY OF FEBRUARY.

FINANCE COMMITTEE _____

FINANCE COMMITTEE _____

FINANCE COMMITTEE _____

BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

2/26/2024

SUBJECT:

Accounts Payable of February 8-15, 2024 - Totaling \$568,109.54

DEPT. OF ORIGIN:

Finance

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

- 📎 AP_CK_RUN_02.08.24_88186-88237.pdf
- 📎 AP_CK_RUN_02.15.24_88238-88265.pdf

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION



Washougal, WA

Check Register

Packet: APPKT01722 - AGAP020824

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
1529	ACCURATE ELECTRIC UNLIMITED, INC.	02/09/2024	Regular	0.00	452.45	88186
1547	ACRANET	02/09/2024	Regular	0.00	147.50	88187
2947	AMEX PRODUCT INC	02/09/2024	Regular	0.00	60.00	88188
2200	ANDERSON SIGNS INC.	02/09/2024	Regular	0.00	25.00	88189
68	AUTO TRIM DESIGN	02/09/2024	Regular	0.00	488.25	88190
226	CAMAS AUTO & TRK SUPPLY INC.	02/09/2024	Regular	0.00	22.31	88191
227	CAMAS HEARING CLINIC	02/09/2024	Regular	0.00	180.00	88192
231	CAMAS POWER EQUIPMENT	02/09/2024	Regular	0.00	136.71	88193
3201	CAMAS-WASHOUGAL FIRE DEPARTMENT	02/09/2024	Regular	0.00	154.00	88194
229	CITY OF CAMAS	02/09/2024	Regular	0.00	554.00	88195
3169	CLARK COUNTY CONSTRUCTION	02/09/2024	Regular	0.00	10,167.75	88196
125	CLARK COUNTY TREASURER	02/09/2024	Regular	0.00	45,974.21	88197
809	CLARK PUBLIC UTILITIES	02/09/2024	Regular	0.00	31,488.77	88198
	Void	02/09/2024	Regular	0.00	0.00	88199
3883	Clary Longview Inc.	02/09/2024	Regular	0.00	53,104.24	88200
4090	Clidro Concepts LLC	02/09/2024	Regular	0.00	800.00	88201
262	CODE PUBLISHING COMPANY	02/09/2024	Regular	0.00	830.00	88202
1140	COLUMBIA GORGE NURSERY	02/09/2024	Regular	0.00	3,261.51	88203
3523	Covalent Architecture, LLC	02/09/2024	Regular	0.00	6,406.25	88204
619	DS SERVICES OF AMERICA, INC.	02/09/2024	Regular	0.00	84.74	88205
4174	FS Construction LLC	02/09/2024	Regular	0.00	34,604.19	88206
751	GRAINGER	02/09/2024	Regular	0.00	24.70	88207
379	GUNDERSON TIRE CENTER	02/09/2024	Regular	0.00	297.27	88208
380	H. D. FOWLER COMPANY	02/09/2024	Regular	0.00	710.91	88209
4079	J.R. Swigart Company INC	02/09/2024	Regular	0.00	8,665.70	88210
3737	Jubitz Corporation	02/09/2024	Regular	0.00	1,380.38	88211
2019	KENYON DISEND, PLLC	02/09/2024	Regular	0.00	7,356.40	88212
	Void	02/09/2024	Regular	0.00	0.00	88213
454	L.N. CURTIS & SONS	02/09/2024	Regular	0.00	132.65	88214
1795	LANGUAGE LINE SERVICES	02/09/2024	Regular	0.00	3.92	88215
4197	Law Enforcement Information and Resources	02/09/2024	Regular	0.00	400.00	88216
4149	Mennen Middlebrooks	02/09/2024	Regular	0.00	80.00	88217
3652	Mobley Engineering LLC	02/09/2024	Regular	0.00	875.00	88218
4119	Monument Policy Group, LLC	02/09/2024	Regular	0.00	6,250.00	88219
2067	NATHAN PAYNE	02/09/2024	Regular	0.00	171.00	88220
176	NORTHWEST NATURAL GAS CO	02/09/2024	Regular	0.00	5,779.73	88221
513	OFFICE OF THE STATE TREASURER	02/09/2024	Regular	0.00	2,956.88	88222
765	ONE CALL CONCEPTS, INC.	02/09/2024	Regular	0.00	83.07	88223
4043	Phoenix Asphalt Maintenance Company	02/09/2024	Regular	0.00	3,656.73	88224
4030	Reed Creative LLC	02/09/2024	Regular	0.00	750.29	88225
3761	Securitas Technology	02/09/2024	Regular	0.00	120.21	88226
643	SNAP ON INCORPORATED	02/09/2024	Regular	0.00	56.55	88227
3782	Solutions Yes, LLC	02/09/2024	Regular	0.00	341.01	88228
197	THE COLUMBIAN	02/09/2024	Regular	0.00	572.77	88229
4176	Tri Mountain Construction LLC	02/09/2024	Regular	0.00	37,643.45	88230
690	USA BLUEBOOK	02/09/2024	Regular	0.00	746.18	88231
718	WA DEPARTMENT OF HEALTH	02/09/2024	Regular	0.00	8,339.30	88232
207	WA STATE DEPT OF LICENSING	02/09/2024	Regular	0.00	118.25	88233
208	WALLIS ENGINEERING	02/09/2024	Regular	0.00	939.30	88234
826	WASHINGTON STATE PATROL	02/09/2024	Regular	0.00	240.75	88235
4203	Waste Connections of Washington, Inc.	02/09/2024	Regular	0.00	248.89	88236

Check Register

Packet: APPKT01722-AGAP020824

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
147	YATES MARSHALL, PLLC	02/09/2024	Regular	0.00	5,669.43	88237

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	70	50	0.00	283,552.60
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	70	52	0.00	283,552.60

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH - OPERATING	2/2024	283,552.60
			<hr/> 283,552.60



Washougal, WA

Check Register

Packet: APPKT01725 - AGAP021524

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
125	CLARK COUNTY TREASURER	02/15/2024	Regular	0.00	56,750.50	88238
3810	Clary Camas, LLC	02/15/2024	Regular	0.00	3,245.13	88239
3867	Cleanpot Portable Toilets LLC	02/15/2024	Regular	0.00	825.00	88240
795	DEPT OF RETIREMENT SYSTEMS	02/15/2024	Regular	0.00	255.22	88241
3180	ENERSPECT MEDICAL SOLUTIONS	02/15/2024	Regular	0.00	292.96	88242
4160	First Citizens Bank & Trust Company	02/15/2024	Regular	0.00	219.30	88243
379	GUNDERSON TIRE CENTER	02/15/2024	Regular	0.00	528.34	88244
405	IMPERIAL CLEANERS	02/15/2024	Regular	0.00	94.09	88245
1657	LLOYD HALVERSON	02/15/2024	Regular	0.00	1,170.00	88246
515	OFFICE DEPOT	02/15/2024	Regular	0.00	323.93	88247
1423	PITNEY BOWES GLOBAL FINANCIAL S	02/15/2024	Regular	0.00	2,554.88	88248
4073	Robertson Fick Engineering PC	02/15/2024	Regular	0.00	49,780.30	88249
3849	Scenic 365 LLC	02/15/2024	Regular	0.00	2,247.50	88250
3782	Solutions Yes, LLC	02/15/2024	Regular	0.00	113.78	88251
4143	SUGEY LOPEZ BALDERAS	02/15/2024	Regular	0.00	813.64	88252
3923	SW WA LLC	02/15/2024	Regular	0.00	129.71	88253
4036	Tower Development Inc	02/15/2024	Regular	0.00	145,346.56	88254
679	TRIANGLE RESOURCES INC	02/15/2024	Regular	0.00	860.00	88255
	Void	02/15/2024	Regular	0.00	0.00	88256
1940	U.S. BANK N.A. - CUSTODY	02/15/2024	Regular	0.00	134.00	88257
1846	US BANK OFFICE EQUIPMENT FINAN	02/15/2024	Regular	0.00	558.46	88258
1023	WA ST CRIMINAL JUSTICE TRAINING	02/15/2024	Regular	0.00	14,841.00	88259
207	WA STATE DEPT OF LICENSING	02/15/2024	Regular	0.00	206.50	88260
208	WALLIS ENGINEERING	02/15/2024	Regular	0.00	591.28	88261
786	WASHOUGAL HARDWARE	02/15/2024	Regular	0.00	1,179.77	88262
	Void	02/15/2024	Regular	0.00	0.00	88263
785	WASHOUGAL LUMBER CO.	02/15/2024	Regular	0.00	295.09	88264
3897	Washougal Studio Artists Tour	02/15/2024	Regular	0.00	1,200.00	88265

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	39	26	0.00	284,556.94
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	39	28	0.00	284,556.94

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH - OPERATING	2/2024	284,556.94
			<hr/> 284,556.94

Agenda Bill #06-2024
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

2/26/2024

SUBJECT:

WA State Recreation and Conservation Office (RCO) Grant Resolution/Authorization for
Downtown Recreation Park

DEPT. OF ORIGIN:

Public Works

REVIEWED AT:

Workshop of Monday, February 12, 2024

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

- ▢ **RCO Applicant Resolution/Authorization**
- ▢ **Sponsor Match Form**

EXPENDITURE REQUIRED:

No

BUDGETED:

N/A

APPROPRIATION REQUIRED:

No

SUMMARY STATEMENT

The resolution presented is a required action to permit the City to apply for the Recreation and Conservation Office for a Washington Wildlife and Recreation Program Local Park Grant. Council authorization is required to submit an application for grant assistance.

RECOMMENDED ACTION

Authorize the City Manager to sign the WA State Recreation and Conservation Office (RCO) Application Resolution/Authorization for the Downtown Recreation Park.



Applicant Resolution/Authorization

Organization Name (sponsor) _____

Resolution No. or Document Name _____

Project(s) Number(s), and Name(s) _____

This resolution/authorization authorizes the person(s) identified below (in Section 2) to act as the authorized representative/agent on behalf of our organization and to legally bind our organization with respect to the above Project(s) for which we seek grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, grant assistance is requested by our organization to aid in financing the cost of the Project(s) referenced above;

NOW, THEREFORE, BE IT RESOLVED that:

1. Our organization has applied for or intends to apply for funding assistance managed by the Office for the above "Project(s)."
2. Our organization authorizes the following persons or persons holding specified titles/positions (and subsequent holders of those titles/positions) to execute the following documents binding our organization on the above projects:

Grant Document	Name of Signatory or Title of Person Authorized to Sign
Grant application (submission thereof)	
Project contact (day-to-day administering of the grant and communicating with the RCO)	
RCO Grant Agreement (Agreement)	
Agreement amendments	
Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). These are items that are typical recorded on the property with the county.	

The above persons are considered an "authorized representative(s)/agent(s)" for purposes of the documents indicated. Our organization shall comply with a request from the RCO to provide documentation of persons who may be authorized to execute documents related to the grant.

3. Our organization has reviewed the sample RCO Grant Agreement on the Recreation and Conservation Office's WEB SITE at: <https://rco.wa.gov/wp-content/uploads/2019/06/SampleProjAgreement.pdf>. We understand and acknowledge that if offered an agreement to sign in the future, it will contain an indemnification and legal venue stipulation and other terms and conditions substantially in the form contained in the sample Agreement and that such terms and conditions of any signed Agreement shall be legally binding on the sponsor if our representative/agent enters into an Agreement on our behalf. The Office reserves the right to revise the Agreement prior to execution.
4. Our organization acknowledges and warrants, after conferring with its legal counsel, that its authorized representative(s)/agent(s) have full legal authority to act and sign on behalf of the organization for their assigned role/document.
5. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with the Office is purely voluntary on our part.
6. Our organization understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of our organization.
7. Our organization further understands that prior to our authorized representative(s)/agent(s) executing any of the documents listed above, the RCO may make revisions to its sample Agreement and that such revisions could include the indemnification and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the Agreement(s), confer with our authorized representative(s)/agent(s) as to any revisions to the project Agreement from that of the sample Agreement. We also acknowledge and accept that if our authorized representative(s)/agent(s) executes the Agreement(s) with any such revisions, all terms and conditions of the executed Agreement shall be conclusively deemed to be executed with our authorization.
8. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
9. [for Recreation and Conservation Funding Board Grant Programs Only] If match is required for the grant, we understand our organization must certify the availability of match at least one month before funding approval. In addition, our organization understands it is responsible for supporting all non-cash matching share commitments to this project should they not materialize.
10. Our organization acknowledges that if it receives grant funds managed by the Office, the Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Office after we incur grant eligible and allowable costs and pay them. The Office may also determine an amount of retainage and hold that amount until all project deliverables, grant reports, or other responsibilities are complete.
11. [for Acquisition Projects Only] Our organization acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to in writing by our organization and the Office. We agree to dedicate the property in a signed "Deed of Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon the Office's standard versions of those documents), to be recorded on the title of the property with the county auditor. Our organization acknowledges that any property

acquired in fee title must be immediately made available to the public unless otherwise provided for in policy, the Agreement, or authorized in writing by the Office Director.

12. [for Development, Renovation, Enhancement, and Restoration Projects Only–If our organization owns the project property] Our organization acknowledges that any property owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant in perpetuity unless otherwise allowed by grant program policy, or Office in writing and per the Agreement or an amendment thereto.
13. [for Development, Renovation, Enhancement, and Restoration Projects Only–If your organization DOES NOT own the property] Our organization acknowledges that any property not owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant as required by grant program policies unless otherwise provided for per the Agreement or an amendment thereto.
14. [Only for Projects located in Water Resources Inventory Areas 1-19 that are applying for funds from the Critical Habitat, Natural Areas, State Lands Restoration and Enhancement, Riparian Protection, or Urban Wildlife Habitat grant categories; Aquatic Lands Enhancement Account; or the Puget Sound Acquisition and Restoration program, or a Salmon Recovery Funding Board approved grant] Our organization certifies the following: the Project does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310.
15. This resolution/authorization is deemed to be part of the formal grant application to the Office.
16. Our organization warrants and certifies that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

This resolution/authorization is signed and approved on behalf of the resolving body of our organization by the following authorized member(s):

Signed _____

Title _____ Date _____

On File at: _____

This Applicant Resolution/Authorization was adopted by our organization during the meeting held:
(Local Governments and Nonprofit Organizations Only):

Location: _____ Date: _____

Washington State Attorney General's Office

Approved as to form Brian Toller 2/13/2020
Assistant Attorney General Date

You may reproduce the above language in your own format; however, text may not change.

Certification of Applicant Match

Organization Name _____

Project Name _____

Project Number _____

The sources and amounts of our matching share will be:

Source of Match – Non-Grant	Amount

Source of Match – Grant	Additional Information about Grant	Amount

Total:

As the authorized financial representative for the above identified organization, I hereby certify that the sponsor matching resources are available for the project referenced above. I further acknowledge that our organization is responsible for supporting all non-cash commitments and donations should they not materialize.

Signature_____

Printed Name _____

Title_____

Date _____

Agenda Bill #07-2024
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

2/26/2024

SUBJECT:

Resolution forming RFA Planning Committee

DEPT. OF ORIGIN:

Administration

REVIEWED AT:

Workshop of February 12, 2024

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

📎 **Resolution RFA Planning Committee 2 26 2024.docx**

EXPENDITURE REQUIRED:

No

BUDGETED:

N/A

APPROPRIATION REQUIRED:

N/A

SUMMARY STATEMENT

Washougal and Camas currently provide fire and emergency medical (“EMS”) services pursuant to the terms of an Interlocal Agreement between the Cities of Camas and Washougal for the Formation and Operation of the Camas-Washougal Fire Department dated December 4, 2013, as amended and extended on January 29, 2024.

Washougal and Camas are mutually interested in determining the best option for providing the most effective and efficient delivery of fire and EMS services to the community. To fully explore which service delivery option is best for the community, Camas and Washougal engaged a study by Merina to evaluate various service delivery options. The Merina study recommended a Regional Fire Protection Service Authority (“RFA”) as the preferred service delivery option.

To fully explore the option of an RFA, Washougal and Camas must follow the statutory provisions regarding the formation of an RFA, including a Planning Committee established

pursuant to RCW 52.26.030. The Planning Committee considers matters identified in RCW 52.26.040 and other related matters, ultimately culminating in preparation of a draft Regional Fire Protection Service Authority Plan to potentially be submitted to the voters. Further, the January 29, 2024, extension of the ILA commits to the establishment of the Committee.

RCW 56.26.030(2) provides that the Council must appoint three elected officials to represent the City on the Planning Committee. Since the formation of the Camas Washougal Fire Department, Washougal and Camas have utilized a Joint Policy Advisory Committee ("JPAC") as a primary advisory body to the respective City Councils, pursuant to the Interlocal Agreement, consisting of three councilmembers from each City. Appointment of the current JPAC members to the RFA Planning Committee will provide for continuity in the evaluation process.

RECOMMENDED ACTION

Pass and post the Resolution in the usual manner.

CITY OF WASHOUGAL, WASHINGTON
RESOLUTION NO. 1235

A RESOLUTION of the city council of the City of Washougal, Washington, authorizing the City of Washougal to participate in the development of a draft plan for the formation of a Regional Fire Protection Service Authority and appointing members to a Regional Fire Protection Service Authority Planning Committee.

WHEREAS, Washougal and Camas currently provide fire and emergency medical (“EMS”) services pursuant to the terms of an Interlocal Agreement between the Cities of Camas and Washougal for the Formation and Operation of the Camas-Washougal Fire Department dated December 4, 2013, as amended; and

WHEREAS, Washougal and Camas are mutually interested in determining the best option for providing the most effective and efficient delivery of fire and EMS services to the community; and

WHEREAS, to fully explore which service delivery option is best for the community, Camas and Washougal engaged a study by Merina to evaluate various service delivery options; and

WHEREAS, the Merina study recommended a Regional Fire Protection Service Authority (“RFA”) as the preferred service delivery option; and

WHEREAS, to fully explore the option of an RFA, Washougal and Camas must follow the statutory provisions regarding the formation of an RFA, including a Planning Committee established pursuant to RCW 52.26.030; and

WHEREAS, the Planning Committee considers matters identified in RCW 52.26.040 and other related matters, ultimately culminating in preparation of a draft Regional Fire Protection Service Authority Plan to potentially be submitted to the voters; and

WHEREAS, RCW 56.26.030(2) provides that the Council must appoint three elected officials to represent the City on the Planning Committee; and

WHEREAS, since the formation of the Camas Washougal Fire Department, Washougal and Camas have utilized a Joint Policy Advisory Committee (“JPAC”) as a primary advisory body to the respective City Councils, pursuant to the Interlocal Agreement, consisting of three councilmembers from each City; and

WHEREAS, appointment of the current JPAC members to the RFA Planning Committee will provide for continuity in the evaluation process; and

WHEREAS, the establishment of a Planning Committee and the development of a draft Regional Fire Protection Service Authority Plan does not commit the City to any specific action with respect to forming an RFA;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF WASHOUGAL AS FOLLOWS:

SECTION I

That the City Council hereby authorizes the City Manager and elected officials of the City to actively participate with the City of Camas in a Regional Fire Protection Service Authority Planning Committee for the development of a draft Regional Fire Protection Service Authority Plan to be presented to the Camas and Washougal city councils for possible presentation to the voters of Camas and Washougal.

SECTION II

That the City Manager or designee is authorized to implement such administrative procedures as may be necessary to carry out the provisions of RCW 52.26, and that the following councilmembers be appointed to the Regional Fire Protection Service Authority Planning Committee, in conformance with RCW 52.26.030(2).

1. City Councilmember Michelle Wagner
2. City Councilmember Julie Russell
3. City Councilmember Molly Coston

SECTION III

That this Resolution shall take effect and be in full force upon passage and signatures hereon.
Dated and signed this 26th day of February, 2024.

CITY OF WASHOUGAL

David Stuebe, Mayor

ATTEST:

Daniel Layer, City Clerk

APPROVED AS TO FORM:

Robert Zeineman, City Attorney