



**CITY OF WASHOUGAL
CITY COUNCIL REGULAR MEETING
Monday, January 22, 2024
7:00 PM**

MEETING INFORMATION

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/89666140363>

- I. INVOCATION**
- II. CALL TO ORDER**
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**
- V. AMENDMENTS TO THE AGENDA**
- VI. PROCLAMATIONS - Career and Technical Education (CTE) Month**
- VII. PUBLIC COMMENTS**
- VIII. CONSENT AGENDA**

The following items will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by Council. If discussion is requested, the item will be moved from the Consent Agenda and considered separately - after the motion has been made and passed to approve the remaining items.

- A. Workshop Minutes of January 8, 2024**
- B. Council Minutes of December 4, 2023**
- C. Council Minutes of January 8, 2024**
- D. Payroll Claims of January 12, 2024, Totaling \$318,213.40**
- E. Accounts Payable of January 4, 2024, Totaling \$38,011.66**
- F. Emergency Utility Assistance**
AGENDA BILL #02-2024

- IX. NEW BUSINESS**
 - A. Ordinance: Utility Rates**
Agenda Bill #03-2024
 - B. Clark County Arts Commission Washougal Seat – Yvonne Gee**
- X. PUBLIC COMMENTS**
- XI. REPORTS AND COMMUNICATIONS**
 - A. CITY MANAGER**

B. MAYOR

C. CITY COUNCIL

**XII. EXECUTIVE SESSION - Agency Enforcement and Potential Litigation - RCW 42.30.110(1)
(i): no action to follow**

XIII. ADJOURNMENT

**UPCOMING MEETINGS: Monday, February 12, 2024, Workshop at 5:00 pm and Council
at 7:00 pm**

BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

1/22/2024

SUBJECT:

MEETING INFORMATION

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89666140363>

DEPT. OF ORIGIN:

Administration

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION

BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

1/22/2024

SUBJECT:

Workshop Minutes of January 8, 2024

DEPT. OF ORIGIN:

Administration

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

📎 **Workshop Minutes of 1.8.2024.pdf**

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION



**CITY OF WASHOUGAL
CITY COUNCIL WORKSHOP MEETING
MINUTES**

Monday, January 8, 2024

5:00 PM



MEETING INFORMATION

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/81348110200>

VIDEO I. CALL TO ORDER

Mayor David Stuebe called the meeting to order at 5:00 pm.

II. ROLL CALL

ROLL CALL

Present: Mayor David Stuebe, and Councilmembers Michelle Wagner, David Fritz, Molly Coston, Julie Russell, Ernie Suggs, and Tia Robertson

Staff:

David Scott, City Manager

Trevor Evers, Director of Public Works

Daniel Layer, Finance Director/City Clerk

Monie Holmes, Assistant Finance Director

Teresa Stedman, Human Resources & Risk Director

Rose Jewell, Community Engagement Manager

Michelle Wright, Public Works Business Administrator

Cliff Free, Fire Chief

Ron Schumacher, Fire Marshal

VIDEO III. PUBLIC COMMENTS

Larry Keister gave an update from the Port and acknowledged the anticipated retirement director David Ripp.

Megan (Joey) Bailey commented on vacant buildings, free store for community service, rent affordability, and parking lots.

John Nohr, Camas city council JPAC member, introduced himself.

IV. NEW BUSINESS

VIDEO A. City Manager's Office: Presentation from Camas/Washougal Community Chest - Dave Pinkernell and Joelle Scheldorf

David Scott introduced the presenters who shared the following:

- The history of Community Chest
- 80 year old philanthropic organization supporting welfare for the community
- Board composition - all volunteers
- Impact of support

- Focus on nonprofits
- All funds go back into the community
- Review of the programs supported in 2023
- Partnerships within the community
- How those interested can get involved

VIDEO

B. Finance/Public Works: Draft Ordinance for Utility Rates

Daniel Layer presented the following:

- Rate Design for Water, Sewer, and Stormwater
- Bi-monthly Utility Bill - prior to 2024 explanation
- Average impacts
- Proposed itemized bi-monthly utility bill
- Water, Sewer, and Stormwater - change in rate table
- Utility Tax goes into the general fund
- Parameters for utility assistance program
- Area jurisdiction's rate
- General funding sources
- NPES Permit
- Next steps - 1/22/24 adoption
- Thank you to the citizen's advisory committee

VIDEO

C. City Manager's Office: Professional Services Agreement for Fire Station 43 Replacement and Police Dept. Remodel Phase 1: Conceptual Design and Community Outreach

David Scott presented the following:

- Background
 - Fire CFP include replacement of station 43
 - Preferred option is to replace the station at the current site
 - Shared fire/police facilities is being proposed
 - Bond planned August 2024
 - Current fire station was not built to house firefighter since it was for volunteers
- Scope
 - Phase 1-3
 - Resolution needed in April/May for August ballot
 - RFQ respondent - MACKENZIE approved consultant
 - Proposed project schedule
- Next Steps - on this evening council agenda
- Supplemental budget forthcoming to make the necessary appropriation
- Funding options for capital facilities was discussed

VIDEO

V. PUBLIC COMMENTS

Megan (Joey) Bailey commented on goods and services offset by tax payers, the high cost of free parking, empty retail space, vibrancy in the plaza, food carts, weed stores as a funding generator, large farms to provide food due to climate change (vertical gardens), and a mansion tax.

VI. REPORTS AND COMMUNICATIONS

A. CITY MANAGER

Deferred to council meeting.

B. MAYOR

Deferred to council meeting.

C. CITY COUNCIL

Deferred to council meeting.

VII. ADJOURNMENT

Meeting ended at 6:28.

Mayor

City Clerk

BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

1/22/2024

SUBJECT:

Council Minutes of December 4, 2023

DEPT. OF ORIGIN:

Administration

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

📎 **Council Minutes 12.4.23**

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION



**CITY OF WASHOUGAL
CITY COUNCIL REGULAR MEETING
MINUTES
Monday, December 4, 2023
7:00 PM**

MEETING INFORMATION

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/84422430936>

I. INVOCATION - Virginia Seymour

II. CALL TO ORDER

Mayor David Stuebe called the meeting to order at 7:02 pm.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Present: Mayor David Stuebe, and Councilmembers Michelle Wagner, David Fritz, Molly Coston, Julie Russell, and Ernie Suggs (arrived after roll call)

Staff:

David Scott, City Manager
Robert Zeinemann, City Attorney
Trevor Evers, Director of Public Works
Daniel Layer, Finance Director/City Clerk
Mitch Kneipp, Community Development Director
Wendi Steinbronn, Police Chief
Teresa Stedman, Human Resources & Risk Director
Rose Jewell, Community Engagement Manager
Michelle Wright, Public Works Business Administrator

V. OATHS OF OFFICE - Mayor and Councilmembers

City Clerk Daniel Layer administered the oath of office to Mayor David Stuebe.

Mayor David Stuebe administered the oath of office to Councilmember David Fritz.

VI. AMENDMENTS TO THE AGENDA

None.

VII. PUBLIC COMMENTS

Joey, resident, proposed pedestrian only downtown and discussed beatification and comfortable benches for downtown, high cost of free parking, climate change, mansion taxes, moratoriums for large corporations, and renaming trails, mountains and rivers back to indigenous names.

VIII. CONSENT AGENDA

The following items will be passed by a single motion to approve all listed actions and resolutions.

There will be no discussion on these items unless requested by Council. If discussion is requested, the item will be moved from the Consent Agenda and considered separately - after the motion has been made and passed to approve the remaining items.

Unanimous consent to approve the consent agenda as read. Suggs / No objections.

A. Workshop Minutes of November 20, 2023

B. Council Minutes of November 20, 2023

C. Payroll Claims of November 30, 2023, Totaling \$715,822.10

D. Accounts Payable of November 16, 2023 and EFT October 31, 2023, Totaling \$780,132.88

E. 2024 City Manager Goals

Agenda Bill #50-2023

F. Authorize the City Manager to Sign: MOU with AFSCME Local 307W regarding the Community Engagement Coordinator Salary Range

Agenda Bill #51-2023

IX. NEW BUSINESS

A. Resolution: Amending Chapter 2A of the Personnel Policies Adding and Setting the Salary Range for the Position of Strategic Initiatives Manager

Agenda Bill #52-2023

Teresa Stedman presented the staff report and recommended action.

A motion was moved by **Councilmember Russell** and seconded by **Councilmember Fritz** to amended section 1 of the resolution as follows: add "including cost of living adjustments for all non-represented employees for 2024."

After an opportunity for discussion, the amendment to the resolution was unanimously approved.

Motion: Pass and post the resolution in the usual manner.

Ernie Suggs/Molly Coston Motion Passed.

B. Ordinance: 2023 Supplemental Budget #2

Agenda Bill #53-2023

Daniel Layer presented the staff report and recommended action.

Motion: Pass, post, and publish the ordinance in the usual manner.

Ernie Suggs/Molly Coston Motion Passed.

C. Appointments: Park and Cemetery Board and Arts Commission

Rose Jewell presented the candidates.

Discussion ensued.

Motion: To affirm Mayor Stuebe's recommendation appointing Matthieu Blecharz to the

**Park and Cemetery Board and Theresa Nguyen to the Arts Commission
Ernie Suggs/Molly Coston Motion Passed.**

D. Appointment Committee Report

Council discussion ensued.

Tony Metzidia introduced himself as a newly appointed citizen board member of the Mosquito Control Board.

Teresa Nguyen, member of the Arts Commission, introduced herself and shared her background and aspirations.

Further discussion ensued.

**Motion: Approve the appointments as recommended by the committee.
Ernie Suggs/Molly Coston Motion .**

X. PUBLIC COMMENTS

Joey, resident of Washougal, requested more detail about commissions and committee openings.

XI. REPORTS AND COMMUNICATIONS - HAPPY HOLIDAYS

A. CITY MANAGER

David Scott referred to his report during work session.

B. MAYOR

Mayor Stuebe reported on:

- Kettle kickoff - Washougal School District v. Camas School District
- Salvation Army Bell Ringing - City of Washougal Day
- Local Connections @ Recluse Brewery
- Yvonne representing city at Clark County Art Council
- Waterfront meeting tomorrow.
- Happy Holidays

C. CITY COUNCIL

Councilmember Wagner reported on:

- Light Holiday Parade
- Art Commission meeting - Friday
- Parks board meeting canceled

Councilmember Fritz reported on:

- Unite Washougal Youth Advocacy Training
- AWC Elected Officials Training

Councilmember Coston reported on:

- C-Tran board meeting next Tuesday

Councilmember Russell reported on:

- Ending Community Homelessness Organization (ECHO) meeting Tuesday 12/12/23
- Possible JPAC meeting 12/19/2024

- Upcoming Council for the Homeless meeting
- Happy Holidays

Councilmember Suggs reported on:

- Kudos to the city staff for an epic year
- Festivals of trees
- Washougal School Foundation meeting next week
- Port meeting tomorrow
- Wedding Anniversary
- Happy Holidays

XII. ADJOURNMENT

The meeting adjourned at 7:44 pm.

Mayor

City Clerk

DRAFT

BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

1/22/2024

SUBJECT:

Council Minutes of January 8, 2024

DEPT. OF ORIGIN:

Administration

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

ATTACHMENTS:

▯ **Council Minutes 1.8.24**

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION



**CITY OF WASHOUGAL
CITY COUNCIL REGULAR MEETING
MINUTES
Monday, January 8, 2024
7:00 PM**

MEETING INFORMATION

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/87521221120>

I. INVOCATION - Mike Hansen

Mr. Hansen was not present to deliver the invocation.

II. CALL TO ORDER

Mayor David Stuebe called the meeting to order at 7:02 pm.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Present: Mayor David Stuebe, and Councilmembers Tia Robertson, David Fritz, Michelle Wagner, Molly Coston, and Julie Russell. **Absent:** Ernie Suggs

Unanimous consent to excuse Councilmember Suggs. Wagner / no objections.

Councilmember Suggs arrived at 7:09pm.

Staff:

David Scott, City Manager
Robert Zeinemann, City Attorney
Trevor Evers, Director of Public Works
Daniel Layer, Finance Director/City Clerk
Wendi Steinbronn, Police Chief
Rose Jewell, Community Engagement Manager
Michelle Wright, Public Works Business Administrator

V. OATHS OF OFFICE: Council Positions

Mayor David Stuebe administered the oath of office to Councilmembers Tia Robertson, Michelle Wagner and Molly Coston.

VI. AMENDMENTS TO THE AGENDA

None.

VII. PUBLIC COMMENTS

Brando Brock, CEO and Cofounder of Mary Jane's House of Glass, spoke on being the local cannabis lottery winner, lifting the City's cannabis ban and his aspirations to open a recreational cannabis store in Washougal. The letter he provided to Council is attached.

Joey Bailey, resident of Clark County, outside Washougal city limits, expressed her support

for the sale of cannabis in Washougal.

Ron Rocha, local artist, spoke regarding a police matter and the recent professional assessment of Police department.

A. Item

VIII. CONSENT AGENDA

The following items will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by Council. If discussion is requested, the item will be moved from the Consent Agenda and considered separately - after the motion has been made and passed to approve the remaining items.

Unanimous consent to approve the consent agenda as read. Suggs / No objections.

A. Workshop Minutes of December 4, 2023

B. Payroll Claims of December 8-30, 2023, Totaling \$947,305.53

C. Accounts Payable November 22-December 28, 2023, Totaling \$3,272,730.57

Consent Agenda

D. Authorize the City Manager to Sign: Professional Services Agreement with Mackenzie, Inc. for Fire Station 43 Replacement and Police Dept. Remodel Phase 1: Conceptual Design and Community Outreach

Agenda Bill #01-2024

IX. NEW BUSINESS

A. Boards and Commission Appointment: Arts Commission Melanie Poe, Kelly Jones, and Teena Winski

Rose Jewell introduced the appointees.

Discussion ensued.

Motion: To affirm the reappointment of Melanie Poe and appointments of Kelly Jones and Teena Winski to the Arts Commission.

Ernie Suggs/Molly Coston Motion Passed.

X. PUBLIC COMMENTS

Joey Bailey, resident of Clark County, outside Washougal city limits, spoke on a personal matter and investing in the community.

Ron Rocha, local artist, spoke on making "emotional education" available to all.

XI. REPORTS AND COMMUNICATIONS

A. CITY MANAGER

David Scott reported on:

- Happy new year to everyone
- Congratulations to Councilwoman Robertson and Councilmembers that were reelected

- State Legislature is now in session
- Results of the 2022 Survey: Marijuana – excluding those who did not respond, 57% in favor of retail sales, 48% in favor of processing, 47% in favor of production.

B. MAYOR

Mayor Stuebe reported on:

- Welcome back and welcome Councilmember Tia Robertson
- Sister City wishes everyone happy holidays
 - Working to establish an education connection with Washougal School District
- Meetings with Governor Inslee:
 - Opening of new police training facility in Southwest Washington
 - Port of Camas-Washougal solar project
- First Regional Transportation Committee (RTC) meeting (I-5 bridge)
- Monthly Mayor's dinner – 1/7/2024
- CRESA
- Opportunities to volunteer
- Meeting with Council for the Homeless
- Meeting with Fort Vancouver Regional Library & new Washougal library project

C. CITY COUNCIL

Councilmember Wagner reported on:

- Upcoming Art Commission meeting on 1/12/2024
- Upcoming Parks Board meeting on 1/18/2024
- Recent Public Works meeting to discuss civic campus project
- Hopes for 2024 for the Washougal community

Councilmember Fritz reported on:

- Upcoming Unite Washougal Board Meeting 1/9/2024

Councilmember Robertson reported on:

- Thank you for the kind welcome
- Upcoming meet ups and facility tours.

Councilmember Coston reported on:

- Happy new year
- Upcoming C-TRAN board meeting 1/9/2024
- Upcoming Community Engagement meeting
- Partial Public Works committee meeting
- JPAC-Fire meeting on 1/3/2024
- Looking forward to 2024

Councilmember Russell reported on:

- The Council for the Homeless will be sending someone to Refuel Friday dinners to assess anyone who needs services
- Upcoming Ending Community Homelessness Organization (ECHO) Meeting – 1/9/24
- Ways to support the Camas Washougal Community Chest

Councilmember Suggs reported on:

- Community Action Advisory Board (CAAB) meeting from last week
- Opening of the Southwest Washington police training center
- Upcoming Washougal School District meeting on 1/9/2024
- Upcoming retirement of Dave Ripp, Chief Executive Officer, Port of Camas-Washougal

- Chamber meetings will be on Wednesdays from now on
- Looking forward to 2024

XII. EXECUTIVE SESSION: Property Acquisition - RCW 42.30.110(1)(b) and Agency Enforcement and Potential Litigation - RCW 42.30.110(1)(i): no action to follow

Mayor Stuebe announced the executive session at 7:55 pm with the meeting to resume at 8:40 pm.

At 8:40 pm, it was announced that the executive session would continue, and the meeting would resume at 8:55 pm.

Present at Executive Session: Mayor David Stuebe, and Councilmembers Michelle Wagner, David Fritz, Tia Robertson, Molly Coston, Julie Russell, and Ernie Suggs

Staff:

David Scott, City Manager
Robert Zeinemann, City Attorney
Trevor Evers, Director of Public Works
Daniel Layer, Finance Director/City Clerk
Rose Jewell, Community Engagement Manager

The meeting resumed at 8:55 pm.

XIII. ADJOURNMENT

The meeting was adjourned at 8:56 pm.

Mayor

City Clerk

To Washougal City Council and Leadership Team,

We would like to take this opportunity to provide a letter of confidence and recommendation on behalf of the ownership team at Mary Jane's House of Glass. The cannabis industry is near and dear to our hearts and so is the responsible operations of legal recreational cannabis store fronts, farms and manufacturing centers. If our industry doesn't have experienced, professional, caring and serious responsible business leaders then the entire industry is in jeopardy. We feel the Mary Jane's ownership team exemplifies all of these qualities and has the character and experience to make the industry a better place for all.

Please reconsider your position on cannabis sales in the City of Washougal by lifting the cannabis ban. Please honor us by working with the Mary Jane's team. They have our full endorsement; as well, the owners are local to your community. In our opinion there is no better team to own and operate a cannabis shop in Washougal. They will bring pride, love, professionalism and charitable contributions to the community with this great responsibility placed on their shoulders.

Thank you for listening to our voice through this letter,

Optimistically yours,

Willie and Annie Nelson

*Entered into record
1/2/24
Annie*

BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

1/22/2024

SUBJECT:

Payroll Claims of January 15, 2024

DEPT. OF ORIGIN:

Administration

REVIEWED AT:

N/A

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

📎 **PAYROLL CLAIMS VOUCHER 01.12.24.pdf**

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION

CITY OF WASHOUGAL

PAYROLL CLAIMS VOUCHER APPROVAL

I HEREBY CERTIFY THAT THE SERVICES CHARGED ON THE VOUCHERS ATTACHED HAVE BEEN
FURNISHED TO THE BEST OF MY KNOWLEDGE. I FURTHER CERTIFY THE CLAIMS BELOW TO BE VALID AND CORRECT.

FINANCE _____

WE THE UNDERSIGNED COUNCIL MEMBERS OF WASHOUGAL, WASHINGTON DO HEREBY CERTIFY THAT THE
EMPLOYEE CHECKS #10665 thur 10667 and EMPLOYEE VOUCHERS # 313431 to 31498
ARE APPROVED FOR PAYMENT IN THE AMOUNT OF \$318,213.40 ON THE 12TH DAY OF JANUARY.

FINANCE COMMITTEE _____

FINANCE COMMITTEE _____

FINANCE COMMITTEE _____

BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

1/22/2024

SUBJECT:

Accounts Payable of January 4, 2024, Totaling \$38,011.66

DEPT. OF ORIGIN:

Finance

REVIEWED AT:

N/A

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

📎 **AP_CK_RUN_01-04-24_87997-88007.pdf**

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

RECOMMENDED ACTION



Washougal, WA

Check Register

Packet: APPKT01696 - AGAP010424

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
714	CAMAS WASHOUGAL CHAMBER OF	01/09/2024	Regular	0.00	1,093.00	87997
1578	CITY OF WASHOUGAL	01/09/2024	Regular	0.00	3,530.77	87998
721	EVERGREEN RURAL WATER	01/09/2024	Regular	0.00	1,025.00	87999
397	HOME DEPOT CREDIT SERVICES	01/09/2024	Regular	0.00	194.26	88000
4119	Monument Policy Group, LLC	01/09/2024	Regular	0.00	6,250.00	88001
513	OFFICE OF THE STATE TREASURER	01/09/2024	Regular	0.00	6,256.04	88002
2910	QUE TEL CORPORATION	01/09/2024	Regular	0.00	12,243.38	88003
3450	Rotary Club of Camas-Washougal	01/09/2024	Regular	0.00	330.00	88004
3761	Securitas Technology	01/09/2024	Regular	0.00	1,967.71	88005
826	WASHINGTON STATE PATROL	01/09/2024	Regular	0.00	121.50	88006
147	YATES MARSHALL, PLLC	01/09/2024	Regular	0.00	5,000.00	88007

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	14	11	0.00	38,011.66
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	14	11	0.00	38,011.66

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH - OPERATING	1/2024	38,011.66
			<hr/> 38,011.66

AGENDA BILL #02-2024
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

1/22/2024

SUBJECT:

Emergency Utility Assistance

DEPT. OF ORIGIN:

Finance

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

- ▢ **Emergency Utility Assistance 1**
- ▢ **Emergency Utility Assistance 2**
- ▢ **Emergency Utility Assistance 3**
- ▢ **Emergency Utility Assistance 4**
- ▢ **Emergency Utility Assistance 5**

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

On August 12, 2013, the Council adopted resolution 1072 establishing an Emergency Utility Assistance Program to provide assistance to low-income customers in order to prevent water shut off. Ordinance 1732 Authorized established of the fund. Resolution 1119 amended the program to add annual transfer of 5% of late fee revenue to support the program. The program anticipates future funding through community donations. The Finance Committee reviews the applications for requirement compliance and approves each individual request.

RECOMMENDED ACTION

Authorize the transfer of funds from the utility assistance program to the customers utility

account as approved by the Finance Committee.

City of Washougal

Utility Assistance Program Approval

Claims presented have been reviewed by Finance for Accurate and adequate information

We the undersigned council members of Washougal, Washington do approve of the Utility Assistance payments as determined by the Finance Committee.

FINANCE COMMITTEE Ernie Suggs

FINANCE COMMITTEE David Fritz

FINANCE COMMITTEE Jia Robertson

Amount to be approved by Council: \$250.00

Added to NOVUS for Final Council Approval

Council Meeting Date

Route to AP for Payment

City of Washougal

Utility Assistance Program Approval

Claims presented have been reviewed by Finance for Accurate and adequate information

We the undersigned council members of Washougal, Washington do approve of the Utility Assistance payments as determined by the Finance Committee.

FINANCE COMMITTEE Ernie Suggs

FINANCE COMMITTEE David Fritz

FINANCE COMMITTEE Jia Robertson

Amount to be approved by Council: \$200.95

Added to NOVUS for Final Council Approval

Council Meeting Date

Route to AP for Payment

City of Washougal

Utility Assistance Program Approval

Claims presented have been reviewed by Finance for Accurate and adequate information

We the undersigned council members of Washougal, Washington do approve of the Utility Assistance payments as determined by the Finance Committee.

FINANCE COMMITTEE Ernie Suggs

FINANCE COMMITTEE David Fritz

FINANCE COMMITTEE Tia Robertson

Amount to be approved by Council: \$250.00

Added to NOVUS for Final Council Approval

Council Meeting Date

Route to AP for Payment

JS

City of Washougal

Utility Assistance Program Approval

Claims presented have been reviewed by Finance for Accurate and adequate information

We the undersigned council members of Washougal, Washington do approve of the Utility Assistance payments as determined by the Finance Committee.

FINANCE COMMITTEE Ernie Suggs

FINANCE COMMITTEE David Fritz

FINANCE COMMITTEE Jia Robertson

Amount to be approved by Council: \$250.00

Added to NOVUS for Final Council Approval

Council Meeting Date

Route to AP for Payment

26

City of Washougal

Utility Assistance Program Approval

Claims presented have been reviewed by Finance for Accurate and adequate information

We the undersigned council members of Washougal, Washington do approve of the Utility Assistance payments as determined by the Finance Committee.

FINANCE COMMITTEE Ernie Suggs

FINANCE COMMITTEE David Fritz

FINANCE COMMITTEE Jia Robertson

Amount to be approved by Council: \$250.00

Added to NOVUS for Final Council Approval

Council Meeting Date

Route to AP for Payment

Agenda Bill #03-2024
BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

1/22/2024

SUBJECT:

Ordinance for Utility Rates 2024-2028

DEPT. OF ORIGIN:

Finance

REVIEWED AT:

11/13/2023 & 1/8/2024 Workshops

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

- ▯ **2024-2028 Utility Rates Ordinance**
- ▯ **2024-2028 Proposed Utility Rates**

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

SUMMARY STATEMENT

The City has undertaken a utility rates study to consider the best management practices to promote the financial integrity and stability of the water, sewer and stormwater utilities to help ensure the sustainability of these essential utility services. During this study, the City has enlisted volunteers to be on a Community Advisory Committee (CAC) for utility rates. The CAC has met numerous times throughout 2023 to review utility revenue requirements, cost of service, and rate design. In the end, the CAC has submitted a recommendation to Council. The Council has reviewed this recommendation as well as the rate study and the many principles involved, including but not limited to the credit worthiness for future debt issuance and to maintain compliance with current debt obligations.

The Council has determined, based upon the findings of the study and the advice of the CAC, that increases are necessary to water, sewer and stormwater rates to ensure the ongoing viability of the utilities.

RECOMMENDED ACTION

Pass, post, and publish the ordinance in the usual manner.

ORDINANCE NO. XXXX

AN ORDINANCE amending Washougal Municipal Code Chapters 3.91 WATER RATES, CHARGES, 3.92 SEWER RATES, CHARGES, and 14.32 STORMWATER UTILITY RATES, adjusting water, sewer, and stormwater rates charged by the City of Washougal, updating language throughout and providing for severability and an effective date.

WHEREAS, the City has undertaken an update to its utility rates and charges study to consider the best management practices to promote the financial integrity and stability of the water, sewer, and stormwater utilities to help ensure the sustainability of these essential utility services;

AND WHEREAS, the Council has reviewed the rate study and the many principles involved, including but not limited to the credit worthiness for future debt issuance and to maintain compliance with current debt obligations;

AND WHEREAS, the Council has determined, based upon the findings of the study, that increases are necessary to water, sewer and stormwater rates to ensure the ongoing viability of the essential utilities;

AND WHEREAS, the Council has considered both industry best practices and City-specific information regarding the equitable recovery of the cost of providing water, sewer, and stormwater utility services to its customers through its water, sewer, and stormwater rates;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WASHOUGAL DO HEREBY ORDAIN as follows:

Section I

That Washougal Municipal Code Sections 3.91, 3.92, and 14.32 are hereby amended to establish new water, sewer, and stormwater rates charged by the City of Washougal for the years 2024 through 2028 and thereafter.

Section II - Severability

That if any clause, section, or other part of this Ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby, but shall remain in full force and effect.

Section III – Effective Date

This Ordinance shall be effective after its passage and posting according to law to January 1, 2024.

PASSED by the Council for the City of Washougal at a regular meeting this **22nd** day of **January, 2024**.

David Stuebe, Mayor of Washougal

ATTEST:

Daniel Layer, Finance Director / City Clerk

APPROVED AS TO FORM:

Robert Zeinemann, City Attorney

DRAFT

Exhibit "A"

Key: New language = underlined

Deleted language = ~~strikethrough~~

Chapter 3.91 WATER RATES, CHARGES

Sections:

- 3.91.010 Schedule.
- 3.91.015 Water bill due date.
- 3.91.020 Unlisted services.
- 3.91.030 Unoccupied premises.
- 3.91.040 Turn-off – Turn-on.
- 3.91.050 New connections.
- 3.91.060 *Repealed.*
- 3.91.061 Collection of excise taxes on water connection fees.
- 3.91.065 Latecomer charges for sewer or water main or lateral line extension.
- 3.91.070 Subject to change without notice.
- 3.91.080 Special contracts.
- 3.91.090 Unusual customer requirements.
- 3.91.100 City liability.
- 3.91.120 Chargeable to premises supplied – Lien.
- 3.91.125 Billing date.
- 3.91.130 Payment delinquency – Service cut off.
- 3.91.134 *Repealed.*
- 3.91.135 Responsibility of property owner.
- 3.91.138 Sale of property.
- 3.91.140 Meter removal, inspection.
- 3.91.150 Water and garbage bill – Prepaid.
- 3.91.170 Application of remittances.
- 3.91.190 System development charge.
- 3.91.200 System development charge refunds.
- 3.91.210 Charges for replacement of a structure.
- 3.91.220 Water service modifications.

3.91.010 Schedule.

(1) The bimonthly water service charge for customers located within the service area of Washougal, according to classification established in this section, is as designated in subsection (10) of this section. The base charge is charged according to meter size as shown in Table 1 – Base Usage. Additional volume charges beyond the base usage are identified in Table 2 – Additional Volume Charges.

(2) As the water, sewer and stormwater department billings are handled through the same office and billed on a common bill, all services will be billed on a bimonthly basis as herein provided for water collection. The right to bill accounts on a monthly basis is reserved and may be implemented without further council action. If monthly billing is requested by the customer, the finance director shall be

authorized to add an administrative fee to cover the costs of additional processing and any additional meter readings requested.

(3) Water and sewer service provided to buildings under construction will be billed to the property owner commencing with the period when a water meter is installed.

(4) In the event that water bills are not paid by the last day of the month following billing, the customers failing to pay shall be assessed a late charge of \$10.00 or 10 percent of the past due amount, whichever is greater. If the last day of the month falls on a weekend or holiday, the next business day following shall be treated as the last day of the month.

(5) If more than one classification of service is maintained in the same or adjoining quarters in one structure, and use the same service pipe, then the base rate shall be the total of all classifications of service. Any excess usage over the composite minimum shall be charged based on the largest meter classification.

(6) For clarification purposes, each separate housekeeping establishment is considered as one unit and individual business establishment occupying individual quarters and under one structure is considered one unit.

(7) In calculating the domestic water consumption, deductions shall be made in units of 100 cubic feet and in making such deductions the two right-hand digits of the meter reading shall not be considered.

(8) Should any meter fail to register correctly, or if a leak should be detected, the city may adjust the billing accordingly.

It is the property owner's responsibility to fix the leak and the city will adjust up to two billing cycles affected by the corrected leak.

(9) The city will keep an accurate account on its books of the reading of meters, and such account, so kept, shall be offered at all times, places and courts as prima facie evidence of the use of water service by the customer and shall be the basis on which all bills are calculated.

(10) Bimonthly Metered Rates.

Exhibit "A"

Table 1 – Base Usage – Inside City

Meter Size	Bimonthly Base Charge – Inside City				
	<u>Effective</u> 1/1/2024	<u>Effective</u> 1/1/2025	<u>Effective</u> 1/1/2026	<u>Effective</u> 1/1/2027	<u>Effective</u> 1/1/2028
<u>3/4"</u>	<u>\$42.03</u>	<u>\$43.63</u>	<u>\$45.28</u>	<u>\$47.01</u>	<u>\$48.79</u>
<u>1"</u>	<u>\$48.00</u>	<u>\$49.83</u>	<u>\$51.72</u>	<u>\$53.68</u>	<u>\$55.73</u>
<u>1 1/2"</u>	<u>\$79.89</u>	<u>\$82.93</u>	<u>\$86.07</u>	<u>\$89.35</u>	<u>\$92.75</u>
<u>2"</u>	<u>\$117.15</u>	<u>\$121.60</u>	<u>\$126.23</u>	<u>\$131.02</u>	<u>\$136.00</u>
<u>3"</u>	<u>\$245.58</u>	<u>\$254.91</u>	<u>\$264.60</u>	<u>\$274.65</u>	<u>\$285.09</u>
<u>4"</u>	<u>\$370.70</u>	<u>\$384.78</u>	<u>\$399.41</u>	<u>\$414.58</u>	<u>\$430.34</u>
<u>6"</u>	<u>\$621.64</u>	<u>\$645.26</u>	<u>\$669.78</u>	<u>\$695.24</u>	<u>\$721.65</u>
<u>8"</u>	<u>\$1,037.12</u>	<u>\$1,076.54</u>	<u>\$1,117.45</u>	<u>\$1,159.90</u>	<u>\$1,203.98</u>

Meter Size	Bimonthly Base Charge – Inside City									
	<u>Effective</u> 1/1/2019	<u>SF</u> <u>Allowance</u> <u>(CCF)</u>	<u>Effective</u> 1/1/2020	<u>SF</u> <u>Allowance</u> <u>(CCF)</u>	<u>Effective</u> 1/1/2021	<u>SF</u> <u>Allowance</u> <u>(CCF)</u>	<u>Effective</u> 1/1/2022	<u>SF</u> <u>Allowance</u> <u>(CCF)</u>	<u>Effective</u> 1/1/2023	<u>SF</u> <u>Allowance</u> <u>(CCF)</u>
<u>3/4"</u>	<u>\$39.57</u>	<u>4</u>	<u>\$40.76</u>	<u>3</u>	<u>\$41.98</u>	<u>2</u>	<u>\$43.24</u>	<u>4</u>	<u>\$44.54</u>	<u>0</u>
<u>1"</u>	<u>\$45.20</u>	<u>4</u>	<u>\$46.56</u>	<u>3</u>	<u>\$47.95</u>	<u>2</u>	<u>\$49.39</u>	<u>4</u>	<u>\$50.87</u>	<u>0</u>
<u>1 1/2"</u>	<u>\$75.22</u>	<u>–</u>	<u>\$77.47</u>	<u>–</u>	<u>\$79.80</u>	<u>–</u>	<u>\$82.19</u>	<u>–</u>	<u>\$84.66</u>	<u>–</u>
<u>2"</u>	<u>\$110.30</u>	<u>–</u>	<u>\$113.61</u>	<u>–</u>	<u>\$117.02</u>	<u>–</u>	<u>\$120.53</u>	<u>–</u>	<u>\$124.15</u>	<u>–</u>
<u>3"</u>	<u>\$231.23</u>	<u>–</u>	<u>\$238.17</u>	<u>–</u>	<u>\$245.34</u>	<u>–</u>	<u>\$252.67</u>	<u>–</u>	<u>\$260.25</u>	<u>–</u>
<u>4"</u>	<u>\$349.03</u>	<u>–</u>	<u>\$359.50</u>	<u>–</u>	<u>\$370.29</u>	<u>–</u>	<u>\$381.40</u>	<u>–</u>	<u>\$392.84</u>	<u>–</u>
<u>6"</u>	<u>\$585.30</u>	<u>–</u>	<u>\$602.86</u>	<u>–</u>	<u>\$620.95</u>	<u>–</u>	<u>\$639.58</u>	<u>–</u>	<u>\$658.77</u>	<u>–</u>
<u>8"</u>	<u>\$976.51</u>	<u>–</u>	<u>\$1,005.81</u>	<u>–</u>	<u>\$1,035.98</u>	<u>–</u>	<u>\$1,067.06</u>	<u>–</u>	<u>\$1,099.07</u>	<u>–</u>

Table 1 – Base Usage – Outside City

<u>Meter Size</u>	Bimonthly Base Charge – Outside City				
	<u>Effective 1/1/2024</u>	<u>Effective 1/1/2025</u>	<u>Effective 1/1/2026</u>	<u>Effective 1/1/2027</u>	<u>Effective 1/1/2028</u>
<u>3/4"</u>	<u>\$67.25</u>	<u>\$69.81</u>	<u>\$72.45</u>	<u>\$75.22</u>	<u>\$78.06</u>
<u>1"</u>	<u>\$76.80</u>	<u>\$79.73</u>	<u>\$82.75</u>	<u>\$85.89</u>	<u>\$89.17</u>
<u>1 1/2"</u>	<u>\$127.82</u>	<u>\$132.69</u>	<u>\$137.71</u>	<u>\$142.96</u>	<u>\$148.40</u>
<u>2"</u>	<u>\$187.44</u>	<u>\$194.56</u>	<u>\$201.97</u>	<u>\$209.63</u>	<u>\$217.60</u>
<u>3"</u>	<u>\$392.93</u>	<u>\$407.86</u>	<u>\$423.36</u>	<u>\$439.44</u>	<u>\$456.14</u>
<u>4"</u>	<u>\$593.12</u>	<u>\$615.65</u>	<u>\$639.06</u>	<u>\$663.33</u>	<u>\$688.54</u>
<u>6"</u>	<u>\$994.62</u>	<u>\$1,032.42</u>	<u>\$1,071.65</u>	<u>\$1,112.38</u>	<u>\$1,154.64</u>
<u>8"</u>	<u>\$1,659.39</u>	<u>\$1,722.46</u>	<u>\$1,787.92</u>	<u>\$1,855.84</u>	<u>\$1,926.37</u>

Meter Size	Bimonthly Base Charge – Outside City									
	<u>Effective 1/1/2019</u>	<u>SF Allowance (CCF)</u>	<u>Effective 1/1/2020</u>	<u>SF Allowance (CCF)</u>	<u>Effective 1/1/2021</u>	<u>SF Allowance (CCF)</u>	<u>Effective 1/1/2022</u>	<u>SF Allowance (CCF)</u>	<u>Effective 1/1/2023</u>	<u>SF Allowance (CCF)</u>
3/4"	\$63.34	4	\$65.22	3	\$67.17	2	\$69.18	4	\$71.26	0
1"	\$72.32	4	\$74.50	3	\$76.72	2	\$79.02	4	\$81.39	0
4 1/2"	\$120.35	–	\$123.95	–	\$127.68	–	\$131.50	–	\$135.46	–
2"	\$176.48	–	\$181.78	–	\$187.23	–	\$192.85	–	\$198.64	–
3"	\$369.97	–	\$381.07	–	\$392.50	–	\$404.27	–	\$416.40	–
4"	\$558.45	–	\$575.20	–	\$592.46	–	\$610.24	–	\$628.54	–
6"	\$936.48	–	\$964.58	–	\$993.52	–	\$1,023.33	–	\$1,054.03	–
8"	\$1,562.42	–	\$1,609.30	–	\$1,657.57	–	\$1,707.30	–	\$1,758.51	–

Table 2 – Volume Charges – Inside City

<u>Customer Class</u>	<u>Volume Charge – Inside City</u>				
	<u>Effective</u>	<u>Effective</u>	<u>Effective</u>	<u>Effective</u>	<u>Effective</u>
	<u>1/1/2024</u>	<u>1/1/2025</u>	<u>1/1/2026</u>	<u>1/1/2027</u>	<u>1/1/2028</u>
<u>Single-family</u>	-	-	-	-	-
<u>Block 1: 0 – 12 CCF</u>	\$2.33	\$2.42	\$2.51	\$2.60	\$2.70
<u>Block 2: 12 – 30 CCF</u>	\$6.32	\$6.55	\$6.81	\$7.06	\$7.33
<u>Block 3: Over 30 CCF</u>	\$7.92	\$8.21	\$8.52	\$8.85	\$9.17
<u>Multifamily</u>	\$4.32	\$4.41	\$4.51	\$4.62	\$4.72
<u>Commercial (all other uses than SF/MF)</u>	\$4.39	\$4.61	\$4.85	\$5.09	\$5.35
<u>Large commercial (commercial users averaging > 5,000 CCF)</u>	\$2.78	\$2.92	\$3.06	\$3.22	\$3.38

<u>Customer Class</u>	<u>Volume Charge – Inside City</u>				
	<u>Effective</u>	<u>Effective</u>	<u>Effective</u>	<u>Effective</u>	<u>Effective</u>
	<u>1/1/2019</u>	<u>1/1/2020</u>	<u>1/1/2021</u>	<u>1/1/2022</u>	<u>1/1/2023</u>
<u>Single-family</u>	-	-	-	-	-
<u>Block 1: 0 – 12 CCF</u>	\$3.70	\$3.27	\$2.94	\$2.68	\$2.47
<u>Block 2: 12 – 30 CCF</u>	\$5.95	\$6.13	\$6.31	\$6.50	\$6.70
<u>Block 3: Over 30 CCF</u>	\$7.45	\$7.68	\$7.91	\$8.14	\$8.39
<u>Multifamily</u>	\$4.12	\$4.25	\$4.37	\$4.50	\$4.64
<u>Commercial (all other uses than SF/MF)</u>	\$4.08	\$4.21	\$4.33	\$4.46	\$4.60
<u>Large commercial (commercial users averaging > 5,000 CCF)</u>	\$2.53	\$2.62	\$2.71	\$2.81	\$2.91

Table 2 – Volume Charges – Outside City

Customer Class	Volume Charge – Outside City				
	Effective 1/1/2024	Effective 1/1/2025	Effective 1/1/2026	Effective 1/1/2027	Effective 1/1/2028
Single-family					
Block 1: 0 – 12 CCF	\$3.73	\$3.87	\$4.02	\$4.16	\$4.32
Block 2: 12 – 30 CCF	\$10.11	\$10.48	\$10.90	\$11.30	\$11.73
Block 3: Over 30 CCF	\$12.67	\$13.14	\$13.63	\$14.16	\$14.67
Multifamily	\$6.91	\$7.06	\$7.22	\$7.39	\$7.55
Commercial (all other uses than SF/MF)	\$7.02	\$7.38	\$7.76	\$8.14	\$8.56
Large commercial (comm. > 5,000 CCF)	\$4.45	\$4.67	\$4.90	\$5.15	\$5.41

Customer Class	Volume Charge – Outside City				
	Effective 1/1/2019	Effective 1/1/2020	Effective 1/1/2021	Effective 1/1/2022	Effective 1/1/2023
Single-family	-	-	-	-	-
Block 1: 0 – 12 CCF	\$5.92	\$5.23	\$4.70	\$4.29	\$3.95
Block 2: 12 – 30 CCF	\$9.52	\$9.81	\$10.10	\$10.40	\$10.72
Block 3: Over 30 CCF	\$11.92	\$12.29	\$12.66	\$13.02	\$13.42
Multifamily	\$6.59	\$6.80	\$6.99	\$7.20	\$7.42
Commercial (all other uses than SF/MF)	\$6.53	\$6.74	\$6.93	\$7.14	\$7.36
Large commercial (comm. > 5,000 CCF)	\$4.05	\$4.19	\$4.34	\$4.50	\$4.66

(11) Temporary Hydrant Rental. Water may be temporarily withdrawn from a fire hydrant for temporary purposes, including, but not limited to, construction activities, testing, dust control and when a permanent connection is not available. Temporary withdrawal shall be limited in both time and quantity and shall not be done on a regular or recurring schedule, as determined by the director of public works. For uses other

than temporary, a dedicated permanent connection shall be installed. To temporarily withdraw water from a fire hydrant, a water meter and inspection of the method of withdrawal are required. The following fees apply:

Meter deposit	\$300.00
Installation fee	35.00
Monthly rental fee	
Inside city	4.50
Outside city	6.75

The fee for the water used will be charged pursuant to Table 2 of subsection (10) of this section for volume charges for commercial uses.

Meter deposit fee will be refunded upon return of the meter in satisfactory condition.

(12) Other Temporary Water Use. Water for temporary use of limited duration and quantity to be dispensed to a truck or vessel may be purchased for a daily use fee of \$50.00 per fill up. Standards for the purchase and dispensing of qualifying limited duration and quantity temporary water use shall be as determined by the public works director. Trucks and receiving vessels are subject to inspection to verify compliance with cross-connection control regulations to ensure the safety of the public water system.

(13) Date Range. If a date range for monthly service charge rates has expired, then the monthly service charge under this chapter shall remain at the latest established rate as shown in the rate table adopted under subsection (10) of this section, until such rate table is amended. (Ord. 1853 § 2 (Exh. A), 2018; Ord. 1797 § 1 (Exh. A), 2016; Ord. 1785 § 2 (Exh. A), 2015; Ord. 1748 § 1 (Exh. A), 2013; Ord. 1733 § 1 (Exh. A), 2013; Ord. 1731 § 1 (Exh. A), 2012; Ord. 1682 § 1, 2010; Ord. 1675 § 1 (Exh. A), 2010; Ord. 1647 § 1 (Exh. A), 2009; Ord. 1596 § 1 (Exh. A), 2007; Ord. 1578 § 1 (Exh. A), 2007; Ord. 1537 § 1, 2005; Ord. 1533 § 1, 2005; Ord. 1501 § 1, 2005; Ord. 1440 § 1, 2002; Ord. 1425 § 2 (Exh. A), 2001; Ord. 1412 § 1 (Exh. A), 2001; Ord. 1392 § 1 (Exh. A), 2000; Ord. 1346 § 1, 1999; Ord. 1344 § 2, 1999; Ord. 1328 § 1 (Exh. A), 1998; Ord. 1297 § 1 (Exh. A), 1998; Ord. 1274 § 1 (Exh. A), 1998; Ord. 1218 § 1, 1996; Ord. 1186 § 1, 1995; Ord. 1145 § 1, 1994; Ord. 1123 § 1 (Exh. A), 1993; Ord. 1104 § 1 (Exh. A), 1993; Ord. 1087 § 1 (Exh. A), 1992; Ord. 1059 § 1, 1991; Ord. 1018 § 1, 1990; Ord. 969 (Exh. A), 1989; Ord. 874 § 1, 1987; Ord. 853 § 1, 1985; Ord. 808 § 1, 1983; Ord. 752 § 1, 1980; Ord. 746 § 1, 1980; Ord. 739 § 1, 1980; Ord. 716 § 1, 1979; Ord. 673 § 1, 1978; Ord. 649 § 1, 1977; Ord. 533 § 1, 1974; Ord. 413 § 1, 1980; Ord. 240 Art. 5 § 1, 1958. Formerly 13.20.010)

3.91.015 Water bill due date.

All charges for water shall be due upon receipt and payable at City Hall ~~the office of the city clerk~~ following mailing of the water bills by the city. All payments and collections for domestic water service should be paid into the water revenue funds. (Ord. 1853 § 2 (Exh. A), 2018; Ord. 1533 § 1, 2005; Ord. 1412 § 1 (Exh. A), 2001; Ord. 1406 § 1, 2001. Formerly 13.20.015)

3.91.020 Unlisted services.

All other services for which a rate or charge is not specifically listed in WMC [3.91.010](#) shall be charged to the customer on the basis of time and material furnished plus administrative costs. (Ord. 1853 § 2 (Exh. A), 2018; Ord. 1533 § 1, 2005; Ord. 1140 § 1, 1994; Ord. 240 Art. 5 § 2, 1958. Formerly 13.20.020)

3.91.030 Unoccupied premises.

There shall be no credit for vacant or unoccupied premises as to domestic water service; provided, that in the following instances the regular charges may be amended as follows:

At the customer's option, upon written notice to the director and turning off of domestic water service, charges for domestic water and sewer service shall cease until such time as the director has turned domestic water on again following notice by consumer to do so. (Ord. 1853 § 2 (Exh. A), 2018; Ord. 1533 § 1, 2005; Ord. 1344 § 2, 1999; Ord. 1140 § 1, 1994; Ord. 240 Art. 5 § 3, 1958. Formerly 13.20.030)

3.91.040 Turn-off – Turn-on.

A turn-off, turn-on charge of \$20.00 shall be made for turning off the water during normal business hours and later turning the water on. If the service is turned off for the purpose of installing or repairing a shut-off valve on the premises the charge will be waived. An emergency turn-off, turn-on charge shall be made for services performed during other than normal working hours unless special arrangements are made. The charge for emergency service will include two hours of call back time at the overtime rate, plus the time worked and equipment used. This charge is to represent the actual costs to the city for the service provided. (Ord. 1853 § 2 (Exh. A), 2018; Ord. 1533 § 1, 2005; Ord. 1344 § 2, 1999; Ord. 1104 § 1 (Exh. A), 1993; Ord. 240 Art. 5 § 4, 1958. Formerly 13.20.040)

3.91.050 New connections.

In the case of all future new connections, the following connection and inspection charges shall be paid to the city by the person desiring to make such connections, which charges shall be payable at the time application is made for a permit to perform the work and make the connection:

Meter	Inside City	Outside City
Installation:		
Meter set only	Cost	Cost
	Recovery	Recovery

(Ord. 1896 § 1 (Exh. A), 2019; Ord. 1853 § 2 (Exh. A), 2018; Ord. 1580 § 1 (Exh. A), 2007; Ord. 1533 § 1, 2005; Ord. 1518 § 1, 2005; Ord. 1276 § 1 (Exh. A), 1998; Ord. 1104 § 1 (Exh. A), 1993; Ord. 740 § 1, 1980; Ord. 536 § 1, 1975; Ord. 506 § 1, 1973; Ord. 392 § 1, 1969; Ord. 240 Art. 5 § 5, 1958. Formerly 13.20.050)



3.91.060 Connection to main – Costs.

Repealed by Ord. 1853. (Ord. 1533 § 1, 2005; Ord. 1344 § 2, 1999; Ord. 1104 § 1 (Exh. A), 1993; Ord. 816 § 1, 1983; Ord. 485 § 1, 1972; Ord. 240 Art. 5 § 6, 1958. Formerly 13.20.060)

3.91.061 Collection of excise taxes on water connection fees.

Excise taxes shall be charged on the amount of connection fees and collected from the customer at the current amount established by the State of Washington Department of Revenue. (Ord. 1853 § 2 (Exh. A), 2018; Ord. 1533 § 1, 2005; Ord. 1114, 1993. Formerly 13.20.061)

3.91.065 Latecomer charges for sewer or water main or lateral line extension.

When a sewer or water main or lateral line is extended in accordance with the city's water and sewer plans and such cost is absorbed entirely by the property owner who has requested the hookup to city utilities, then future assessment for hookup to that line shall be paid to the original property owner until such time as the verified cost of extending the line has been repaid, or a period of 10 years has lapsed, whichever shall first occur. After that, all latecomer charges will accrue to the city. It is specifically understood that only area assessment and front footage charges shall be used in paying latecomer charges to such property owner.

If a property owner(s) is required to construct off-site utilities that benefit adjacent owners, a special latecomer's agreement can be granted by the city council. The request for consideration of a special latecomer's fee is to be filed with the public works department. The request should include a proposed area of assessment. Following the public works department review, the request will be forwarded to the city council for consideration.

Further, the charges to the original property owner who installed the line, i.e., the area assessment and front footage charge, shall also be subtracted from the cost of the original line when computing the

amount of latecomer charges due. (Ord. 1853 § 2 (Exh. A), 2018; Ord. 1533 § 1, 2005; Ord. 1288 § 1 (Exh. A), 1998; Res. 280, 1980. Formerly 13.20.065)

3.91.070 Subject to change without notice.

Except for special contracts, which specify the length of time to which the contract rates shall be extended, all rates, rules and regulations are subject to change or modification by the city without notice. (Ord. 1853 § 2 (Exh. A), 2018; Ord. 1533 § 1, 2005; Ord. 240 Art. 5 § 7, 1958. Formerly 13.20.070)

3.91.080 Special contracts.

The city reserves the right to make special contracts, the provisions and conditions of which may be different from or have exceptions to the regular published rates. Such special contracts shall be in writing and signed by proper city officials and the customer to be served. (Ord. 1853 § 2 (Exh. A), 2018; Ord. 1533 § 1, 2005; Ord. 240 Art. 5 § 8, 1958. Formerly 13.20.080)

3.91.090 Unusual customer requirements.

When a customer's requirements for water are unusual or large or necessitate considerable special or reserve equipment or special consideration, the city may require a contract for the extended period and may also require the person or customer to furnish security satisfactory to the city to protect the city against loss and guarantee of the performance of the provisions of the contract. (Ord. 1853 § 2 (Exh. A), 2018; Ord. 1533 § 1, 2005; Ord. 240 Art. 5 § 9, 1958. Formerly 13.20.090)

3.91.100 City liability.

The city shall pay to the water department from the current expense fund the following amounts:

(1) For all water used in public buildings, parks and cemeteries, an amount figured at regular rates for each service installed. (Ord. 1853 § 2 (Exh. A), 2018; Ord. 1533 § 1, 2005; Ord. 892, 1987; Ord. 240 Art. 5 § 10, 1958. Formerly 13.20.100)

3.91.120 Chargeable to premises supplied – Lien.

All charges for furnishing water within or without the corporate limits of the city shall be chargeable to the premises where water is supplied, and all charges for water connections and service provided in this chapter, or as it may be hereafter amended, together with penalties and interest thereon shall be a lien upon the property with which such connections are made or to which domestic water service is rendered, superior to all other liens and encumbrances whatsoever, except for general taxes and local special assessments. Enforcement of such lien or liens shall be in the manner provided by law. (Ord. 1853 § 2 (Exh. A), 2018; Ord. 1533 § 1, 2005; Ord. 1344 § 2, 1999; Ord. 240 Art. 5 § 12, 1958. Formerly 13.20.120)

3.91.125 Billing date.

Billings for water, sewer and refuse will usually be mailed on the last business day of each month. A payment is considered made when it is receipted by a cashier during business hours at the payment office in City Hall. Should the last day of a month fall on a weekend or holiday, the delinquency and/or cutoff date will be the next business day after that weekend or holiday. The city will provide a drop box for payments after hours. Payments made by drop box may not be considered paid until the following business day. (Ord. 1853 § 2 (Exh. A), 2018; Ord. 1533 § 1, 2005; Ord. 1344 § 2, 1999. Formerly 13.20.125)

3.91.130 Payment delinquency – Service cut off.

As an additional and concurrent method of enforcing the lien of the city for domestic water charges, the superintendent is authorized to terminate service between the fifteenth and twentieth of the month after the date of the first delinquency. All charges together with the additional sum of \$20.00 if turned on during business hours and \$50.00 if turned on after business hours must be paid prior to turn-on. If termination of service does not occur on the above dates, we reserve the right to still do so at a later time if payment is still outstanding. Payment arrangements may be made at the discretion of the finance director or his designee; provided, that any arranged payments missed will result in immediate shut-off. Returned payments will be treated as a missed payment.

Partial payments shall be posted as follows: miscellaneous, stormwater, ~~recycling, garbage tax, garbage~~, sewer and water. (Ord. 1853 § 2 (Exh. A), 2018; Ord. 1533 § 1, 2005; Ord. 1412 § 1 (Exh. A), 2001; Ord. 1344 § 2, 1999; Ord. 1140 § 1, 1994; Ord. 1133 § 1 (Exh. A), 1994; Ord. 853 § 2, 1985; Ord. 646 § 1, 1977; Ord. 583 § 1, 1976; Ord. 240 Art. 5 § 13, 1958. Formerly 13.20.130)

3.91.134 Rental properties.

Repealed by Ord. 1633. (Ord. 1533 § 1, 2005; Ord. 1344 § 2, 1999. Formerly 13.20.134)

3.91.135 Responsibility of property owner.

All accounts of water, sewer and stormwater shall be kept in the name of the legal owner of record of the property and not in the name of the tenant; the owner of the property or the authorized agent shall be responsible for all utility charges. Utility bills will be sent to the address where services are provided unless owner or owner's legally authorized agent specifies in writing a different address for billing purposes. All accounts that are not in the name (for all uses in this section) of the legal owner or authorized agent at the time of passage of the ordinance codified in this section shall have until June 30, 2010, to comply with the provisions of this section. (Ord. 1853 § 2 (Exh. A), 2018; Ord. 1633 § 1 (Exh. A), 2009)

3.91.138 Sale of property.

When the sale of the real property occurs, it is the responsibility of the purchaser to contact the City Hall billing office and to make arrangements for water, sewer and stormwater ~~refuse~~ service. It is not the responsibility of the city to enforce payment of any billing which was against the property at the time of the sale against the seller. The billing and any liens against the property will remain against the property. The city will take no action to enforce payment of billings due at the sale date against the seller. (Ord. 1853 § 2 (Exh. A), 2018; Ord. 1533 § 1, 2005; Ord. 1344 § 2, 1999. Formerly 13.20.138)

3.91.140 Meter removal, inspection.

Should at any time a customer receiving water service through one of the water department's meters request in writing to the water department that the meter be removed and checked for accuracy, such service will be performed for a charge of \$10.00. Should the meter on checking be found to be delivering the amount equal to or greater than that recorded by the meter, the consumer so requesting the service shall become liable for the charge. (Ord. 1853 § 2 (Exh. A), 2018; Ord. 1533 § 1, 2005; Ord. 240 Art. 5 § 14, 1958. Formerly 13.20.140)

3.91.150 Water, sewer and stormwater ~~and garbage~~ bill – Prepaid.

As water, sewer and stormwater ~~garbage~~ are billed on a common bill and paid through the same office, the city shall not accept nor receive prepaid water charges except when the customer will also and does prepay their ~~his~~ sewer and stormwater ~~garbage~~ bill for the same length of time as they ~~he~~ prepays the water bill. Prepaid water, sewer and stormwater ~~garbage~~ collections will not be refunded to the customer. (Ord. 1853 § 2 (Exh. A), 2018; Ord. 1533 § 1, 2005; Ord. 1344 § 2, 1999; Ord. 240 Art. 5 § 15, 1958. Formerly 13.20.150)

3.91.170 Application of remittances.

All remittances received in payment of accounts shall be applied to payment of the month or months furthest in arrears for the property chargeable and for which property the payment is received. Remittances shall first be applied in the following order: ~~solid waste, recycling, tax,~~ miscellaneous charges, stormwater, sewer and water. Provided, however, where the city is eligible for relief funds due to a pandemic or other emergency, the city manager may order funds to be applied in the city manager's discretion to provide the greatest relief to customers impacted by the emergency. (Ord. 1960 § 1 (Exh. A), 2022; Ord. 1853 § 2 (Exh. A), 2018; Ord. 1533 § 1, 2005; Ord. 1344 § 2, 1999; Ord. 240 Art. 5 § 17, 1958. Formerly 13.20.170)

3.91.190 System development charge.

(1) System Development Charge.

Meter Size	MCE	Charge
3/4"	1.00	\$4,418.00
1"	1.67	\$7,378.06
1.5"	3.33	\$14,711.94
2"	5.33	\$23,547.94
3"	10.00	\$44,180.00
4"	16.67	\$73,648.06
6"	33.33	\$147,251.94
8"	53.33	\$235,611.94

Charges shown represent minimum system development charges. System development charges for each of these service types will be reviewed by the director of public works to calculate supplemental fees, if any. Supplemental fees are used when sewage generation within the service type is found to be beyond expected standards. All supplemental fees require city council approval.

(2) A system development charge shall be paid for each service line based on meter size. (Ord. 1853 § 2 (Exh. A), 2018; Ord. 1572 § 1, 2006; Ord. 1533 § 1, 2005; Ord. 1276 § 1 (Exh. A), 1998; Ord. 1226 § 1 (Exh. A), 1997; Ord. 1157 § 1, 1995; Ord. 1104 § 1 (Exh. A), 1993; Ord. 621 § 1, 1977. Formerly 13.20.190)

3.91.200 System development charge refunds.

In the event the city receives system development charges due to mistake, error or misunderstanding, the same may be refunded only by council action. (Ord. 1853 § 2 (Exh. A), 2018; Ord. 1533 § 1, 2005; Ord. 686 § 1, 1978. Formerly 13.20.200)

3.91.210 Charges for replacement of a structure.

When another structure or new residence unit or multifamily or commercial structure is placed on the property and water charges have already been paid for on a single unit, then the charges for the replacement unit shall be controlled by WMC [3.92.120](#). (Ord. 1853 § 2 (Exh. A), 2018; Ord. 1533 § 1, 2005; Ord. 761 § 1, 1980. Formerly 13.20.210)

3.91.220 Water service modifications.

Any water service modifications requested by a property owner shall be billed by the city on a time and material basis with a minimum charge of \$250.00. (Ord. 1853 § 2 (Exh. A), 2018; Ord. 1656 § 1 (Exh. A), 2010)

Exhibit "B"

Key: New language = underlined

Deleted language = ~~strikethrough~~

Chapter 3.92 SEWER RATES, CHARGES

Sections:

- 3.92.010 System development charges.
- 3.92.011 Collection of excise taxes on sewer connection fees.
- 3.92.020 Bimonthly service charge schedule.
- 3.92.025 Adjustments to wastewater volume charge for commercial accounts.
- 3.92.030 Outside city limits.
- 3.92.040 Discharge of domestic wastes.
- 3.92.050 *Repealed.*
- 3.92.055 Sewer system construction plans – Review, inspection and fees.
- 3.92.060 Payment of sanitary sewer system development charges.
- 3.92.065 Latecomer charges for sewer or water main or lateral line extension.
- 3.92.070 Sewer charges.
- 3.92.080 Lien on property when.
- 3.92.090 Water service cut off for delinquency.
- 3.92.100 Collection – Disposal of moneys.
- 3.92.120 Charges for replacement of a structure.
- 3.92.130 Sewer service modifications.

3.92.010 System development charges.

(1) There are established the following charges for connection to the city sanitary sewerage system according to classes as set out below:

Single-Family Residential Connections

Category	Charge
Single-family residential	\$7,145

Commercial and Multifamily Connections

Meter Size	Charge
3/4"	\$7,145
1"	\$11,908
1.5"	\$23,817
2"	\$38,107

Commercial and Multifamily Connections

Meter Size	Charge
3"	\$119,083
4"	\$238,167
6"	\$381,067
8"	\$666,867

Industrial and Site-Specific Connections

Category	Charge
Flow (gallons per day)	\$20.41
Biochemical oxygen demand (pounds per day)	\$3,068
Total suspended solids (pounds per day)	\$2,647

Commercial and multifamily connections shall be charged a sewer system development charge proportional to the size of the water meter providing indoor service. In cases where a development is served by a separate irrigation-only meter, no sewer system development charge shall be assessed for the irrigation-only meter.

At the discretion of the director of public works, in such cases as a new development is anticipated to generate sewage that differs in strength or character from normal domestic strength, a site-specific determination for the sewer system development charge shall be made. The developer shall provide estimates of sewage generation for flow, biochemical oxygen demand, and total suspended solids, stamped by a registered engineer of the state of Washington.

In such cases as an existing connection to the system is redeveloped or expanded, it shall be assessed a sewer system development charge based on the difference between its existing meter size and the new meter size required for the development, with the difference to be based on the charges in effect at such time.

Charges shown represent minimum system development charges. System development charges for each of these service types will be reviewed by the director of public works to calculate supplemental fees, if any. Supplemental fees are used when sewage generation within the service type is found to be

beyond expected standard fees. All supplemental fees require city council approval. (Ord. 1933 § 1 (Exh. A), 2020; Ord. 1854 § 2 (Exh. A), 2018; Ord. 1610 § 1, 2008; Ord. 1573 § 1, 2006; Ord. 1531 § 1, 2005; Ord. 1506 § 1, 2005; Ord. 1276 § 1 (Exh. A), 1998; Ord. 1226 § 1 (Exh. A), 1997; Ord. 1157 § 1, 1995; Ord. 1140 § 1, 1994; Ord. 1098 § 1 (Exh. A), 1993; Ord. 626 § 1, 1977; Ord. 622 § 1, 1977; Ord. 539 § 1, 1974; Ord. 504 § 1, 1973; Ord. 349 Art. 5 § 1, 1967. Formerly 14.16.010)

3.92.011 Collection of excise taxes on sewer connection fees.

Excise taxes shall be charged on the amount of system development charge and collected from the customer at the current amount established by the State of Washington Department of Revenue. (Ord. 1854 § 2 (Exh. A), 2018; Ord. 1531 § 1, 2005; Ord. 1114, 1993. Formerly 14.16.011)

3.92.020 Bimonthly service charge schedule.

(1) For the purposes of this section the following definitions shall apply. A “single-family residential unit” shall be defined as a noncommercial building on a single parcel containing one residence. “Multifamily residential units” shall be defined as noncommercial building or buildings on a single parcel containing two or more residences, and trailer or manufactured home parks. For the purpose of multifamily billing, a “unit” shall be defined as any residence, trailer or manufactured home space occupied by a trailer or manufactured home. All other uses shall be classified as commercial, unless classified as industrial pursuant to this section. Individual use circumstances that do not fit the definitions in this section shall be classified by the director of public works.

(2) The rates prescribed in this section shall be effective January 1st of each year, and shall apply to an individual account once a full bimonthly meter reading cycle for the individual account has been completed in the new year.

(3) The bimonthly base and volume sewer service charge for residential customers located within the service area of Washougal shall be as shown in Table 3.92-1. The residential volume charge shall be based on the average actual water consumption during the two bills received between December and March or actual water usage, whichever is lesser. Customers that have not received two bills between December and March, or are sewer-only customers with the city of Washougal, will be billed based on the average Residential usage. Multifamily customers are charged bimonthly per unit. The bimonthly sewer service charge for commercial customers located within the service area of Washougal shall be as shown in Table 3.92-3. Outside city customers shall pay one and one-half times the standard rate shown in Table 3.92-1.

Table 3.92-1 – Residential Sewer Rates

	<u>Effective 1/1/2024</u>	<u>Effective 1/1/2025</u>	<u>Effective 1/1/2026</u>	<u>Effective 1/1/2027</u>	<u>Effective 1/1/2028</u>
<u>Base Charge</u>					
<u>Single-Family Residential</u>	<u>\$81.41</u>	<u>\$83.04</u>	<u>\$84.70</u>	<u>\$86.39</u>	<u>\$88.12</u>
<u>Over 60 < Federal HUD ELIL for Two People in Clark County – 50% base¹</u>	<u>\$40.71</u>	<u>\$41.52</u>	<u>\$42.35</u>	<u>\$43.20</u>	<u>\$44.06</u>
<u>Over 60 < Federal HUD VLIL for Two People in Clark County – 75% base²</u>	<u>\$61.06</u>	<u>\$62.28</u>	<u>\$63.53</u>	<u>\$64.79</u>	<u>\$66.09</u>
<u>Volume Charge (per ccf)</u>					
<u>Single-Family Residential</u>	<u>\$5.96</u>	<u>\$6.08</u>	<u>\$6.19</u>	<u>\$6.31</u>	<u>\$6.44</u>
<u>Over 60 < Federal HUD ELIL for Two People in Clark County – 50% base¹</u>	<u>\$2.98</u>	<u>\$3.04</u>	<u>\$3.10</u>	<u>\$3.16</u>	<u>\$3.22</u>
<u>Over 60 < Federal HUD VLIL for Two People in Clark County – 75% base²</u>	<u>\$4.47</u>	<u>\$4.56</u>	<u>\$4.64</u>	<u>\$4.73</u>	<u>\$4.83</u>

Table 3.92-1 – Residential Sewer Rates

	<u>Effective 1/1/2020</u>	<u>Effective 1/1/2021</u>	<u>Effective 1/1/2022</u>	<u>Effective 1/1/2023</u>
<u>Base Charge</u>	-	-	-	-
<u>Single-Family Residential</u>	<u>\$112.52</u>	<u>\$105.02</u>	<u>\$96.50</u>	<u>\$86.84</u>
<u>Over 60 < Federal HUD ELIL for Two People in Clark County⁴</u>	<u>\$56.26</u>	<u>\$52.51</u>	<u>\$48.25</u>	<u>\$43.42</u>

Table 3.92-1 – Residential Sewer Rates

	Effective 1/1/2020	Effective 1/1/2021	Effective 1/1/2022	Effective 1/1/2023
-				
Over 60 < Federal HUD VLIL for Two People in Clark County ²	\$84.39	\$78.77	\$72.38	\$65.13
Volume Charge (per CCF)	-	-	-	-
Single-Family Residential	\$1.37	\$2.88	\$4.53	\$6.35
Over 60 < Federal HUD ELIL for Two People in Clark County ⁴	\$0.69	\$1.44	\$2.27	\$3.18
Over 60 < Federal HUD VLIL for Two People in Clark County ²	\$1.03	\$2.16	\$3.40	\$4.76

Table 3.92-2 – Multifamily Sewer Rates

	<u>Effective 1/1/2024</u>	<u>Effective 1/1/2025</u>	<u>Effective 1/1/2026</u>	<u>Effective 1/1/2027</u>	<u>Effective 1/1/2028</u>
<u>First Unit</u>	<u>\$135.67</u>	<u>\$138.38</u>	<u>\$141.15</u>	<u>\$143.97</u>	<u>\$146.84</u>
<u>Each Additional Unit</u>	<u>\$113.80</u>	<u>\$116.08</u>	<u>\$118.41</u>	<u>\$120.78</u>	<u>\$123.20</u>
<u>Over 60 < Federal HUD ELIL for Two People in Clark County – 50% Each Additional Unit¹</u>	<u>\$56.90</u>	<u>\$58.04</u>	<u>\$59.21</u>	<u>\$60.39</u>	<u>\$61.60</u>
<u>Over 60 < Federal HUD VLIL for Two People in Clark County – 62% Each Additional Unit²</u>	<u>\$70.56</u>	<u>\$71.97</u>	<u>\$73.41</u>	<u>\$74.88</u>	<u>\$76.38</u>

-	Effective 1/1/2020	Effective 1/1/2021	Effective 1/1/2022	Effective 1/1/2023
First Unit	\$125.03	\$131.28	\$137.84	\$144.73
Each Additional Unit	\$104.87	\$110.11	\$115.62	\$121.40
Over 60 ← Federal HUD ELIL for Two People in Clark County — 50% Each Additional Unit ¹	\$52.44	\$55.06	\$57.81	\$60.70
Over 60 ← Federal HUD VLIL for Two People in Clark County — 62% Each Additional Unit ²	\$65.02	\$68.27	\$71.68	\$75.27

¹ ELIL = Extremely low income level on the Housing and Urban Development federal site.

² VLIL = Very low income level on the Housing and Urban Development federal site.

Table 3.92-3 – Commercial Sewer Rates

	<u>Effective 1/1/2024</u>	<u>Effective 1/1/2025</u>	<u>Effective 1/1/2026</u>	<u>Effective 1/1/2027</u>	<u>Effective 1/1/2028</u>
<u>Bimonthly Fixed Charge</u>	<u>\$150.56</u>	<u>\$153.57</u>	<u>\$156.64</u>	<u>\$159.77</u>	<u>\$162.97</u>
<u>Volume Allowance in CCF</u>	<u>14</u>	<u>14</u>	<u>14</u>	<u>14</u>	<u>14</u>
<u>Volume Charge per Each CCF over Volume Allowance</u>	<u>\$11.18</u>	<u>\$11.40</u>	<u>\$11.63</u>	<u>\$11.86</u>	<u>\$12.09</u>

-	Effective 1/1/2024	Effective 1/1/2025	Effective 1/1/2026	Effective 1/1/2027
Bimonthly Fixed Charge	\$138.74	\$145.68	\$152.96	\$160.61
Volume Allowance in CCF	14	14	14	14

-	Effective 1/1/2024	Effective 1/1/2025	Effective 1/1/2026	Effective 1/1/2027
Volume Charge per Each CCF over Volume Allowance	\$9.43	\$9.90	\$10.40	\$11.92

(4) Industrial Rates. To qualify to be an industrial customer, a customer must hold their own National Pollutant Discharge Elimination System (NPDES) permit issued by the Washington State Department of Ecology. The rates below are industrial sewer charges beyond simple domestic waste. The following data must be submitted to the city by the fifteenth of the month for the preceding month's analysis:

Average daily flow (gal)

Max daily flow (gal)

BOD (mg/L)

TSS (mg/L)

Industrial rate charges will be calculated as a ratio to the single-family residential rate as established in Table 3.92-1.

The volume of material accepted under the single-family household rate is as follows:

300 gallons per day

0.5 pounds of biological oxygen demand (BOD) per day

0.5 pounds of total suspended solids (TSS) per day

The equation used to calculate industrial equivalent single-family residential units (ERUs) is as follows:

$$\begin{aligned} \text{\#ERUs} &= 0.54 * (\text{Industry Average Annual Flow} / 300 \text{ gpd}) + \\ &\quad 0.20 * (\text{Industry Average Annual BOD Loading} / 0.5 \text{ lbs/day}) + \end{aligned}$$

0.26*(Industry Average TSS
Loading/0.5 lbs/day)

The calculation will be inputted and verified by city staff to calculate the customer's monthly industrial sewer fee.

(5) In the event that new construction, remodeling, annexations or change of classification not listed in the preceding sections arise, the sewer connection charges and nonservice charges shall be determined by the director of public works and approved by the city council. These charges shall be based on current rates and policies. In no case will the monthly service charge to any structure be less than \$9.50.

There are other conditions of the wastewater treatment facility by Pendleton Woolen Mills, which are outlined and attached to Ordinance 1428 in Exhibit B, which is incorporated herein by this reference.

The average monthly flow will be established using the Pendleton Woolen Mills monthly Discharge Monitoring Report (DMR). Pendleton is to submit a copy of the DMR report at the same time it is submitted to the state.

(6) Date Range. If a date range for monthly service charge rates has expired, then the monthly service charge under this chapter shall remain at the latest established rate as shown in the rate table adopted under subsection (3) of this section, until such rate table is amended. (Ord. 1898 § 1 (Exh. A), 2019; Ord. 1854 § 2 (Exh. A), 2018; Ord. 1797 § 2 (Exh. B), 2016; Ord. 1785 § 3 (Exh. B), 2015; Ord. 1747 § 1 (Exh. A), 2013; Ord. 1733 § 2 (Exh. B), 2013; Ord. 1730 § 1, 2012; Ord. 1676 § 1 (Exh. A), 2010; Ord. 1648 § 1 (Exh. A), 2009; Ord. 1598 § 1 (Exh. A), 2007; Ord. 1581 § 1 (Exh. A), 2007; Ord. 1579 § 1 (Exh. A), 2007; Ord. 1538 § 1, 2005; Ord. 1531 § 1, 2005; Ord. 1502 § 1, 2005; Ord. 1441 § 1, 2002; Ord. 1428 §§ 1, 2, 2001; Ord. 1426 § 2 (Exh. A), 2001; Ord. 1393 § 1 (Exh. A), 2000; Ord. 1347 § 1, 1999; Ord. 1344 § 2, 1999; Ord. 1327 § 1 (Exh. B), 1998; Ord. 1289 § 1 (Exh. A), 1998; Ord. 1273 § 1 (Exh. A), 1997; Ord. 1219 § 1, 1996; Ord. 1194 § 1, 1996; Ord. 1187 § 1, 1995; Ord. 1144 § 1, 1994; Ord. 1121 § 1 (Exh. A), 1993; Ord. 1085 § 1 (Exh. A), 1992; Ord. 1058 § 1, 1991; Ord. 1019 § 1, 1990; Ord. 954 (Exh. A), 1989; Ord. 840 § 1, 1985; Ord. 810 § 1, 1983; Ord. 747 § 1, 1980; Ord. 717 § 1, 1979; Ord. 534 § 1, 1974; Ord. 349 Art. 5 § 2, 1967. Formerly 14.16.020)

3.92.025 Adjustments to wastewater volume charge for commercial accounts.

It is the intent of this section to charge commercial customers for water that should enter the sewer system. Wastewater charges shall be based on the metered water delivered to the premises except as noted below:

(1) Water metered exclusively for fire service, sprinkling, or irrigation shall not be subject to any wastewater charge or rate.

(2) Where the use of water is such that a portion of all water used is lost by evaporation, irrigation, sprinkling or other cause, or is used in manufactured goods and commodities, customers may install, at their own expense, submeters approved by the director of public works to enable measurement of the amount of water so used or lost. These submeters must measure in CCF, must be calibrated on a regular basis, and must be easily accessible for meter reading. If the submeter is unable to be read or if the reading is unreliable, an estimate can be used, but the city of Washougal must get at least one accurate meter reading per year. Such estimate shall be approved by the director of public works. It will be the responsibility of the city of Washougal or its designee to inspect and approve the installation of a new submeter.

(3) Should any meter fail to register correctly, or if a leak should be detected, the city may adjust the billing accordingly. The amount of the adjustment shall follow the same water leak process as described in WMC [3.91.010](#), unless otherwise approved by the director of public works. (Ord. 1854 § 2 (Exh. A), 2018; Ord. 1785 § 4 (Exh. C), 2015)

3.92.030 Outside city limits.

In all cases where sewer service is provided to customers outside the corporate limits of the city, the charge shall be one and one-half times the schedule for customers within the city limits. (Ord. 1854 § 2 (Exh. A), 2018; Ord. 1531 § 1, 2005; Ord. 717 § 2, 1979; Ord. 534 § 2, 1974; Ord. 349 Art. 5 § 3, 1967. Formerly 14.16.030)

3.92.040 Discharge of domestic wastes.

There shall be established a fee as follows:

(1) Ten and one-half cents per gallon for bulk discharge of domestic waste;

(2) Crew time for testing and inspection will be billed based on employee's hourly rate including payroll taxes and benefits;

(3) Fifteen percent of the total bill will be charged for billing and administration.

Invoices for service will be issued immediately by the city and will be due 15 days after the date of the invoice. The city reserves the right to reject any load of domestic waste. (Ord. 1854 § 2 (Exh. A), 2018; Ord. 1785 § 5 (Exh. D), 2015; Ord. 1531 § 1, 2005; Ord. 1290 § 1 (Exh. A), 1998; Ord. 1140 § 1, 1994; Ord. 534 § 3, 1974; Ord. 349 Art. 5 § 4, 1967. Formerly 14.16.040)

3.92.050 Sewer line extensions.

Repealed by Ord. 1854. (Ord. 1730 § 1, 2012; Ord. 1531 § 1, 2005; Ord. 1344 § 2, 1999; Ord. 1140 § 1, 1994; Ord. 1098 § 1 (Exh. A), 1993; Ord. 816 § 2, 1983; Ord. 623 § 1, 1977; Ord. 589 § 1, 1976; Ord. 486 § 1, 1972; Ord. 349 Art. 5 § 5, 1967. Formerly 14.16.050)

3.92.055 Sewer system construction plans – Review, inspection and fees.

In cases where construction of sewer system improvements are part in parcel of a subdivision or any other development, construction plans stamped by a registered engineer must be submitted to the director for review and approval in accordance with city standards and specifications. Four copies of such plans shall be submitted to the director with the following fees for plan review, approval and construction inspection by water department personnel:

Base fee: \$250.00;

Additional fees, five lots and more: \$50.00 per lot.

(Ord. 1854 § 2 (Exh. A), 2018; Ord. 1531 § 1, 2005; Ord. 1140 § 1, 1994. Formerly 14.16.055)

3.92.060 Payment of sanitary sewer system development charges.

(1) No permit to connect to the sanitary sewerage system shall be granted until the system development charge established above has been paid or contracted for according to this section. As the term is used herein “contracted for” shall mean the installment contract is fully executed and recorded and the initial contract down payment has been paid in full.

(2) Cash or Contract.

(a) The sanitary sewer system development charges set forth in WMC [3.92.010](#) may be paid in cash or under installment contract within the discretion of the city. To be eligible for an installment contract, the property owner must connect an existing property served by a private septic system, located within the city’s corporate limits. New construction is not eligible for an installment contract. Interest charged under an installment contract is at the same rate as the effective annual interest of the most recent city of Washougal local improvement district bond issue or sewer utility revenue bond issue, whichever is most recent, computed monthly on unpaid balances.

(b) Such contract will be prepared by the city attorney, who is authorized to add provisions in addition to the following mandatory provisions:

(i) For a down payment of 10 percent of the sanitary sewer connection charge, payable upon execution of the contract.

(ii) For payment of the balance in no more than 72 monthly payments.

(iii) Such contract contains the legal description of the property served by the sewer, and is executed and acknowledged by the property owner and is recorded by the city with the county auditor, at the expense of the property owner.

(iv) All payments will be considered delinquent if unpaid after 30 days following the billing date.

(v) That the property owner shall grant and convey to the city a lien on the subject property's title for the full balance of this contractual obligation.

(vi) That the property owner further acknowledges the city's right to a sewerage lien as provided in RCW [35.67.210](#) through [35.67.215](#) and such lien may be foreclosed upon nonpayment per RCW [35.67.220](#) through [35.67.280](#).

(vii) That any and all delinquent charges shall become a lien on the subject property's title as provided in RCW [35.67.210](#) through [35.67.215](#) and may be foreclosed upon nonpayment per RCW [35.67.220](#) through [35.67.280](#).

(viii) That any unpaid balance may be paid in full at any time without prepayment penalty and must be paid in full upon owner's sale, transfer or redevelopment of the subject property.

(ix) That failure to pay the remaining balance at closing of any sale or transfer of the subject property shall be considered a delinquent payment of the remaining balance subject to lien and collection.

(x) That no permit for redevelopment (change of use) of the subject property shall be issued without payment in full of the remaining balance.

(xi) That in the event the property owner becomes delinquent, the owner agrees to pay any and all collection costs, including attorney fees and costs at trial and on appeal.

(3) Refund. In the event the city receives connection charges due to mistake, error or misunderstanding, the same shall be refunded. (Ord. 1854 § 2 (Exh. A), 2018; Ord. 1837 § 1 (Exh. A), 2018; Ord. 1531 § 1, 2005; Ord. 685 § 1, 1978; Ord. 349 Art. 6 § 1, 1967. Formerly 14.16.060)

3.92.065 Latecomer charges for sewer or water main or lateral line extension.

(1) When a sewer or water main or lateral line is extended in accordance with the city's water and sewer plans and the cost is absorbed entirely by the property owner who has requested the hookup to city utilities, then future assessment for hookup to that line shall be paid to the original property owner until such time as the verified cost of extending the line has been repaid, or a period of 10 years has lapsed, whichever shall first occur. After that, all latecomer charges will accrue to the city.

(2) It is specifically understood that only front footage charges shall be used in paying latecomer charges to the property owner.

(3) Further, the charges to the original property owner who installed the line, i.e., the front footage charge, shall also be subtracted from the cost of the original line when computing the amount of latecomer charges due. (Ord. 1854 § 2 (Exh. A), 2018; Ord. 1531 § 1, 2005; Ord. 1194 § 1 (Exh. A), 1996; Res. 280 § 1, 1992. Formerly 14.16.065)

3.92.070 Sewer charges.

All charges for sewer shall be due upon receipt and payable at the office of the city clerk following mailing of the sewer bills by the city. All payments and collections for domestic sewer service should be paid into the sewer revenue fund.

In the event that sewer bills are not paid by the last day of the month following billing, the customers failing to pay shall be assessed a late charge of \$10.00 or 10 percent of the past due amount, whichever is greater. If the last day of the month falls on a weekend or holiday, the next business day following will be treated as the last day of the month. (Ord. 1854 § 2 (Exh. A), 2018; Ord. 1531 § 1, 2005; Ord. 1413 § 1 (Exh. A), 2001; Ord. 505, 1973. Formerly 14.16.070)

3.92.080 Lien on property when.

All rates and charges for sanitary sewerage disposal service furnished, and any contractual or legal obligations incurred for connection with the sewerage system together with the penalties and interest thereon as provided in this chapter, shall become a lien upon the property to which the sewerage service is furnished or such connection is made, superior to all other liens or encumbrances except those for general taxes and special assessments. The sewerage lien provided herein shall be effective for a period of one year of delinquent service charges without the necessity of any writing or recording of the lien with the county auditor, or for a longer period after the notice provided in RCW [35.67.210](#).

Enforcement of the lien or liens shall be in the manner provided by law for enforcement of same. Upon full payment of the charges due, the finance director on behalf of the city executes and delivers to the property owner a release of such lien. The property owner is responsible for recording the release at the

property owner's expense. (Ord. 1854 § 2 (Exh. A), 2018; Ord. 1837 § 1 (Exh. A), 2018; Ord. 1549 § 1 (Exh. A), 2006; Ord. 1531 § 1, 2005; Ord. 376 § 1, 1968; Ord. 349 Art. 7 § 1, 1967. Formerly 14.16.080)

3.92.090 Water service cut off for delinquency.

Pursuant to RCW [35.67.290](#), the city, in addition to the other remedies set forth, may cut off monthly water service to any premises for which a sewer charge is delinquent or when the connection charge has not been paid and to any premises which have not connected to the sewer system after having been given the notice required in WMC [14.12.010](#). (Ord. 1854 § 2 (Exh. A), 2018; Ord. 1531 § 1, 2005; Ord. 376 § 2, 1968; Ord. 349 Art. 7 § 2, 1962. Formerly 14.16.090)

3.92.100 Collection – Disposal of moneys.

The city treasurer shall collect all rates and charges herein provided for and occurring from time to time, and all of such sums when collected shall be paid by the treasurer into the funds of the city known as the water-sewer revenue fund. It is recognized that receipts will be segregated into a “sewer fund” as distinct from the previously created “water fund” for administrative and accounting purposes. (Ord. 1854 § 2 (Exh. A), 2018; Ord. 1531 § 1, 2005; Ord. 349 Art. 8 § 1, 1967. Formerly 14.16.100)

3.92.120 Charges for replacement of a structure.

In those cases where sewer and water charges have already been paid for on a single unit and said unit is replaced by a single-family structure or a multifamily structure or a commercial unit, the charges will be as follows:

- (1) For single-family homes, no additional charges for sewer and water except for the setting of the water meter;
- (2) For multifamily structures or commercial units, the charge for sewer will be for one less unit than being constructed, and for water, no charge except for the setting of the meter of the larger service being constructed, in which case, a credit will be given for the existing service; however, if the city has to run a new line for a larger service, then that service will be treated as a new service and full connection charges will be made;
- (3) For both water and sewer, no area assessment charge or front footage charge will be made irrespective of use. (Ord. 1854 § 2 (Exh. A), 2018; Ord. 1531 § 1, 2005; Ord. 760 § 1, 1980. Formerly 14.16.120)

3.92.130 Sewer service modifications.

Any sewer service modifications requested by a property owner (including stormwater and its related facilities) shall be billed by the city on a time and material basis with a minimum charge of \$250.00. (Ord. 1854 § 2 (Exh. A), 2018; Ord. 1656 § 1 (Exh. A), 2010)

DRAFT

Exhibit “C”

Key: New language = underlined

Deleted language = ~~strikethrough~~

Chapter 14.32 STORMWATER UTILITY RATES

Sections:

- 14.32.010 Definitions.
- 14.32.020 Rate structure.
- 14.32.030 Service charge rates.
- 14.32.040 Credits for qualified existing or new stormwater facilities.
- 14.32.045 Bimonthly rate table.
- 14.32.050 System development charge.
- 14.32.060 Rate adjustments and appeals.
- 14.32.070 Billing procedure and collection.
- 14.32.080 Annual review of charges and fees.
- 14.32.090 Effective date of service charge.

14.32.010 Definitions.

The following words when used herein shall have the following meanings, unless the context clearly indicates otherwise:

- (1) “Best management practices (BMPs)” means the best available and reasonable physical, structural, managerial, or behavioral activities that, when used singly or in combination, eliminate or reduce the contamination of surface and/or ground water.
- (2) “Commercial properties” include commercial, multifamily residential – three units or greater, industrial and institutional properties.
- (3) “Developed” means that condition of real property altered from its natural state by the addition to or construction on such property of impervious ground surface or other manmade physical improvements such that the drainage characteristics of the property or portion thereof are affected.
- (4) “Duplex” means any structure which contains no more than two residences or two residential units which are within a single structure and are used primarily for residential purposes.
- (5) “Dwelling unit – single-family” means a structure consisting of one detached building in which there are facilities for the living accommodations of one family.

(6) "Equivalent residential unit (ERU)" means and shall be equal to 3,900 square feet of impervious surface and is the measure of impervious surface to be used by the utility in assessing service charges and system development charges against each parcel of property.

(7) "System development charge" means that fee authorized by the council and charged by the utility to property which is developed after the effective date of the ordinance codified in this chapter, which charge reflects a proportionate share of the utility's capital costs attributable to the newly developed property.

(8) "Impervious surface" means a hard surface area which either prevents or retards the entry of water into the soil mantle as it entered under natural conditions prior to development, or a hard surface area which causes water to run off the surface in greater quantities or at an increased rate of flow from the flow present under natural conditions prior to development. Common impervious surfaces include, but are not limited to, roofs, sidewalks, walkways, patios, concrete or asphalt paving, driveways, parking lots, storage areas, areas which are paved, graveled, or made of packed earthen materials and other surfaces which similarly impede the natural infiltration of surface and stormwater. Open, uncovered flow control or water quality treatment facilities shall not be considered as impervious surfaces.

(9) "Manual" means the most recently adopted technical drainage manual that describes the requirements for drainage review, drainage plan and report submittal, hydrologic analysis and design, flow control design, water quality design, and other technical requirements.

(10) "Natural surface water drainage system" means such landscape features as rivers, streams, lakes and wetlands.

(11) "Parcel" means the smallest separately segregated unit or plot of land having an identified owner, boundaries and surface area which is documented for property tax purposes and given a tax lot number by the Clark County assessor.

(12) "Person" means any individual, firm, company, association, corporation or governmental agency.

(13) "Program" means the stormwater management program.

(14) "Service charge" means the bimonthly fee levied by the utility upon all developed real property within the boundaries of the utility as authorized by WMC [14.32.020](#) and [14.32.030](#).

(15) "Storm drainage system" means constructed drainage facilities and any natural surface water drainage features that do any combination of collecting, storing, controlling, treating or conveying surface and stormwater.

(16) "Stormwater" means water originating from rainfall and other precipitation that is found in drainage facilities, rivers, streams, springs, seeps, ponds, lakes, and wetlands, as well as shallow ground water.

(17) "Stormwater management program" means the services provided by the city relating to surface and stormwater drainage, including but not limited to basin planning, facilities operations and maintenance, regulation, financial administration, public involvement, drainage investigation and enforcement, aquatic resource restoration, surface and stormwater quality and environmental monitoring, natural surface water drainage system planning, intergovernmental relations and facility design and construction.

(18) "Undeveloped parcel" means any parcel which has not been altered from its natural state by the construction, creation or addition of impervious surface.

(19) "Utility" means the city of Washougal, Washington stormwater utility, a utility which operates and maintains the surface and stormwater drains, channels and facilities, outfalls for storm drainage and the rights and interests in property relating to the system. The boundaries of the utility are the corporate limits of the city.

(20) "Water quality treatment facility" means a drainage facility designed to reduce pollutants once they are already contained in surface and stormwater runoff. Water quality treatment facilities are the structural component of BMPs. When used singly or in combination, water quality treatment facilities reduce the potential for contamination of surface and/or ground water. (Ord. 1855 § 1 (Exh. A), 2018; Ord. 1602 § 1, 2007)

14.32.020 Rate structure.

(1) It shall be the policy of the city that the rate structure to be applied in establishing the amount of service charges and system development charges assessed against each parcel of developed real property within the boundaries of the utility shall be based upon the amount of impervious surface contained within each parcel of property as set forth below.

(2) The city shall determine the service charge for each parcel within the service area by the following methodology:

(a) All single-family dwelling units and accessory uses thereof are deemed to contain one equivalent residential unit.

(b) Each dwelling unit of a duplex structure is deemed to contain one equivalent residential unit.

(c) All other developed real properties within the utility boundaries, the utility shall determine the number of equivalent residential units by dividing the number of square feet of impervious surface

on each property by 3,900 square feet per ERU; the total thus obtained will be rounded to the nearest half representing the equivalent residential units contained on such property. Each developed parcel of property shall be deemed to comprise a minimum of one equivalent residential unit.

(3) Property Exempt from Service Charges. The following special categories of property are exempt from service charges and system development charges:

(a) City street rights-of-way;

(b) Washington State rights-of-way; and

(c) Undeveloped parcels. (Ord. 1855 § 1 (Exh. A), 2018; Ord. 1602 § 2, 2007)

14.32.030 Service charge rates.

(1) For all single-family dwelling units and accessory uses thereof (one equivalent residential unit), the bimonthly service charge shall be as shown in the rate table adopted under WMC [14.32.045](#).

(2) For all other developed property within the boundaries of the utility, unless exempt as set forth above, the bimonthly service charge shall be as shown on the rate table adopted under WMC [14.32.045](#) per ERU multiplied by the number of equivalent residential units determined by the utility to be contained in such parcel.

(3) Date Range. If a date range for bimonthly service charge rates has expired, then the bimonthly service charge under this chapter shall remain at the latest established rate as shown in the rate table adopted under WMC [14.32.045](#), until such rate table is amended.

(4) For low to moderate income senior citizens, rates shall be charged per the chart listed below. For purposes of this section, "senior citizens" means those persons 60 years or older who have gross income of not exceeding the federal very low income level as listed on the Housing and Urban Development (HUD) federal site for a two-person family in Clark County, Washington, in the last preceding calendar year. The city clerk shall develop such forms and/or affidavits necessary to qualify citizens for these categories and to administer the program.

Residential Classification

Senior Citizens (Over 60)	Bimonthly Rate
Residential Rates – Making Less Than the Extremely Low Income Level Rates for a Two-Person Family in Clark County, Washington, as Listed on the Federal HUD Site	As shown per the rate table adopted under WMC 14.32.045
Residential Rates – Making Less Than the Very Low Income Level Rates for a Two-Person Family in Clark County, Washington, as Listed on the Federal HUD Site	As shown per the rate table adopted under WMC 14.32.045

(Ord. 1855 § 1 (Exh. A), 2018; Ord. 1797 § 3 (Exh. C), 2016; Ord. 1733 § 3 (Exh. C), 2013; Ord. 1681 § 1 (Exh. A-1), 2010; Ord. 1678 § 1 (Exh. A), 2010; Ord. 1618 § 1, 2008; Ord. 1602 § 3, 2007)

14.32.040 Credits for qualified existing or new stormwater facilities.

(1) The city of Washougal recognizes that some commercial property owners have constructed private on-site stormwater quality and quantity mitigation facilities (“facilities”) which may aid the city in controlling the overall effects of stormwater pollution and those other problems necessitating that the city enact this chapter. Properties or portions of properties with facilities that meet one of the criteria listed below, to the city’s satisfaction, shall receive a reduction from the bimonthly fee charged under WMC [14.32.030](#) based on the table below, as currently enacted or hereafter amended.

Year	Rate Credit Level
Effective 1/1/2019	70%

Year	Rate Credit Level
Effective 1/1/2020	65%
Effective 1/1/2021	60%
Effective 1/1/2022	55%
Effective 1/1/2023	50%

(a) Any property with a properly maintained water quantity and quality facility that meets or exceeds the design requirements of the 2005 Department of Ecology Stormwater Management Manual for Western Washington.

(b) Any property that has an active and valid NPDES permit that includes stormwater requirements. A copy of the permit and the stormwater pollution prevention plan (SWPPP) shall be provided to the city.

(2) The property owner is responsible for providing all documentation necessary to demonstrate that the design and construction of any water quality and/or water quantity facility meets the above requirements. Documentation shall be by a licensed civil engineer with the state of Washington. In the event facilities or control measures address only a portion of the total property, the credit will be applied to only that affected portion. The property owner must maintain any water quantity and/or quality control facility in accordance with Department of Ecology maintenance guidelines and appropriate practice to ensure proper function and effectiveness of the facility. Failure to maintain the facilities within 30 days after written notice may be cause for termination of the credit granted in this section. (Ord. 1855 § 1 (Exh. A), 2018; Ord. 1681 § 1 (Exh. A-1), 2010; Ord. 1678 § 1 (Exh. A), 2010; Ord. 1602 § 4, 2007)

14.32.045 Bimonthly rate table.

<u>Stormwater Rates</u>	<u>Effective</u> <u>1/1/2024</u>	<u>Effective</u> <u>1/1/2025</u>	<u>Effective</u> <u>1/1/2026</u>	<u>Effective</u> <u>1/1/2027</u>	<u>Effective</u> <u>1/1/2028</u>
<u>Single-Family Residential (SFR)</u>	<u>\$34.44</u>	<u>\$35.75</u>	<u>\$37.11</u>	<u>\$38.52</u>	<u>\$39.98</u>
<u>Over 60 < Federal HUD ELIL for Two People in Clark County – 50% SFR Rate¹</u>	<u>\$17.22</u>	<u>\$17.88</u>	<u>\$18.56</u>	<u>\$19.26</u>	<u>\$19.99</u>
<u>Over 60 < Federal HUD VLIL for Two People in Clark County – 75% SFR Rate²</u>	<u>\$25.83</u>	<u>\$26.81</u>	<u>\$27.83</u>	<u>\$28.89</u>	<u>\$29.99</u>
<u>Commercial Stormwater Rates</u>	-	-	-	-	-
<u>Commercial</u>	<u>\$34.44</u>	<u>\$35.75</u>	<u>\$37.11</u>	<u>\$38.52</u>	<u>\$39.98</u>

<u>Stormwater Rates</u>	<u>Effective</u> <u>1/1/2024</u>	<u>Effective</u> <u>1/1/2025</u>	<u>Effective</u> <u>1/1/2026</u>	<u>Effective</u> <u>1/1/2027</u>	<u>Effective</u> <u>1/1/2028</u>
<u>Credit Recipients</u>	<u>\$17.22</u>	<u>\$17.88</u>	<u>\$18.56</u>	<u>\$19.26</u>	<u>\$19.99</u>

Stormwater Rates	Effective 1/1/2019	Effective 1/1/2020	Effective 1/1/2021	Effective 1/1/2022	Effective 1/1/2023
Single-Family Residential	\$32.56	\$33.18	\$33.82	\$34.49	\$35.17
Over 60 < Federal HUD-ELIL for Two People in Clark County ¹	\$16.28	\$16.59	\$16.91	\$17.24	\$17.59
Over 60 < Federal HUD-VLIL for Two People in Clark County ²	\$24.42	\$24.89	\$25.37	\$25.87	\$26.38
Commercial Stormwater Rates	-	-	-	-	-
Commercial	\$32.56	\$33.18	\$33.82	\$34.49	\$35.17
Credit Recipients	\$9.77	\$11.61	\$13.53	\$15.52	\$17.59

¹ ELIL = Extremely low income level on the Housing and Urban Development federal site.

² VLIL = Very low income level on the Housing and Urban Development federal site.

(Ord. 1899 § 1 (Exh. A), 2019; Ord. 1855 § 1 (Exh. A), 2018; Ord. 1733 § 3 (Exh. C), 2013; Ord. 1681 § 1 (Exh. B-1), 2010; Ord. 1678 § 1 (Exh. B), 2010)

14.32.050 System development charge.

(1) Beginning on the effective date of the ordinance codified in this section, and thereafter in addition to other fees required by ordinance or pursuant to agreement, there is imposed upon the owners of property seeking to connect to the city's stormwater system a system development charge. This system development charge is determined as the product of \$478.00 times the number of equivalent service units (ESU) (\$478.00 x ESU).

(2) The system development charge shall be paid and collected at the time of permit issuance for development and prior to actual development.

(3) Applicants for development shall be required to pay the stormwater system development charge in effect at the time the permit is issued. (Ord. 1855 § 1 (Exh. A), 2018; Ord. 1602 § 5, 2007)

14.32.060 Rate adjustments and appeals.

(1) Any person billed for service charges may file a request for rate adjustment with the city within two years of the date from which the bill was sent. Rate adjustment request forms shall be available at the city clerk's office. However, filing of such request does not extend the period for payment of the charge.

(2) Requests for rate adjustment may be granted or approved by the city finance manager (residential and commercial accounts) or public works director (industrial accounts) only when at least one of the following conditions exists:

(a) The service charge bill was otherwise not calculated in accordance with this chapter.

(3) The property owner shall have the burden of proving that the rate adjustment sought should be granted.

(4) Decisions on requests for rate adjustments shall be made by the city finance director or public works director based on information submitted by the applicant within 30 days of the adjustment request except when additional information is needed. The applicant shall be notified in writing of the city's decision. If an adjustment is granted which reduces the charge for the current year or two prior years, the applicant shall be refunded the amount overpaid in the current and two prior years.

(5) If the city finance director finds that a service charge bill has been undercharged, then an amended bill shall be issued which reflects the increase in the service charge. The city may include in the bill the amount undercharged for two previous billing years in addition to the current bill.

(6) Decisions of the city finance director on requests for rate adjustments shall be final unless, within 30 days of the date the decision was mailed, the applicant submits in writing to the city finance director a notice of appeal setting forth a brief statement of the grounds for appeal and requesting a hearing before the city council. (Ord. 1855 § 1 (Exh. A), 2018; Ord. 1602 § 6, 2007)

14.32.070 Billing procedure and collection.

(1) All property subject to charges of the program shall be billed based on the property characteristics existing one month prior to billing. All property is billed bimonthly beginning January 1st of each year.

(2) All service charges, system development charges and all other fees or charges hereafter established by the city council by ordinance shall be deemed to be levied upon real property.

(3) The city shall have a lien for all delinquent and unpaid charges and fees for storm drainage purposes, including without limitation service charges and system development charges, assessed against all parcels to which service was furnished, which lien shall have the superiority established by RCW [35.67.200](#) and shall be foreclosed in the manner provided in RCW [35.67.220](#) et seq.

(4) Service charges shall be deemed delinquent if not paid by the end of the month of the billing date. A late charge equal to 10 percent or \$10.00, whichever is greater, of the delinquent service charge shall be imposed at the time of such delinquency and interest at the rate of 12 percent per annum shall be charged on all delinquent service charges and late charges. If the delinquent service charge or imposed interest is usurious under Washington law, then the maximum charge and/or interest rate allowable by law will be imposed. (Ord. 1855 § 1 (Exh. A), 2018; Ord. 1602 § 7, 2007)

14.32.080 Annual review of charges and fees.

The charges and fees established by this chapter and any other ordinances of the city council establishing charges and fees for the utility may be reviewed annually by the city council. (Ord. 1855 § 1 (Exh. A), 2018; Ord. 1602 § 8, 2007)

14.32.090 Effective date of service charge.

The service charge herein established shall apply on or after January 1, 2009, and shall be billed beginning in January 2009. (Ord. 1855 § 1 (Exh. A), 2018; Ord. 1618 § 1, 2008; Ord. 1602 § 9, 2007)



2024-2028 Utility Rates

1/08/2024 | Presented by Daniel Layer



City of Washougal

1

Agenda

- Rate Design (as presented by FCS):
 - Water
 - Sewer
 - Stormwater
 - Average Impacts
- Itemized Bi-monthly Utility Bill
- Proposed Utility Rates for Ordinance
- Next Steps



City of Washougal

2

2

Rate Design – Water

No rate structure changes recommended – increases applied across-the-board

Meter	Existing 2023		Proposed Water Rates				
		2024	2025	2026	2027	2028	
Bi-Monthly Fixed							
3/4"	\$	44.54	\$ 46.23	\$ 47.99	\$ 49.81	\$ 51.71	\$ 53.67
1"		50.87	52.80	54.81	56.89	59.05	61.30
1.5"		84.66	87.88	91.22	94.68	98.28	102.02
2"		124.15	128.87	133.76	138.85	144.12	149.60
3"		260.25	270.14	280.40	291.06	302.12	313.60
4"		392.84	407.77	423.26	439.35	456.04	473.37
6"		658.77	683.80	709.79	736.76	764.76	793.82
8"		1,099.07	1,140.83	1,184.19	1,229.19	1,275.89	1,324.38
Volume (per 100 cf or 1 ccf)							
Single-family							
Block 1 (0-12 ccf)	\$	2.47	\$ 2.56	\$ 2.66	\$ 2.76	\$ 2.86	\$ 2.97
Block 2 (13-30 ccf)		6.70	6.95	7.21	7.49	7.77	8.06
Block 3 (31+ ccf)		8.39	8.71	9.03	9.37	9.73	10.09
Multifamily	\$	4.64	\$ 4.75	\$ 4.85	\$ 4.96	\$ 5.08	\$ 5.19
Commercial	\$	4.60	\$ 4.83	\$ 5.07	\$ 5.33	\$ 5.60	\$ 5.88
Large Commercial	\$	2.91	\$ 3.06	\$ 3.21	\$ 3.37	\$ 3.54	\$ 3.72

Notes:

Outside City rates are 1.6 times the inside City rates.



City of Washougal Low income ELIL and VLIL rate available.

3

3

Rate Design – Sewer

No rate structure changes recommended – increases applied across-the-board

Class	Existing 2023		Proposed Sewer Rates				
		2024	2025	2026	2027	2028	
Bi-Monthly Fixed							
Single-family	\$	86.84	\$ 88.58	\$ 90.35	\$ 92.16	\$ 94.00	\$ 95.88
Multifamily							
First unit	\$	144.73	\$ 147.62	\$ 150.57	\$ 153.58	\$ 156.65	\$ 159.78
Each additional unit		121.40	123.83	126.31	128.84	131.42	134.05
Commercial	\$	160.61	\$ 163.82	\$ 167.10	\$ 170.44	\$ 173.85	\$ 177.33
Volume Rate (per 100 cf or 1 ccf)							
Single-family (winter avg.)	\$	6.35	\$ 6.48	\$ 6.61	\$ 6.74	\$ 6.87	\$ 7.01
Commercial (actual usage)							
0-14 ccf allowance	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -
15+ ccf		11.92	12.16	12.40	12.65	12.90	13.16

Notes:

Low income ELIL and VLIL rate available.

Industrial rates available.

Outside City rates are 1.5 times the inside City rates.



City of Washougal

4

4

Rate Design – Stormwater

No rate structure changes recommended – increases applied across-the-board

Description	Existing 2023		Proposed Stormwater Rates									
		2024		2025		2026		2027		2028		
Bi-Monthly Fixed												
Single-family	\$	35.17	\$	36.51	\$	37.90	\$	39.34	\$	40.83	\$	42.38
Commercial (per ERU)												
Standard	\$	35.17	\$	36.51	\$	37.90	\$	39.34	\$	40.83	\$	42.38
w. Credit		17.59		18.26		18.95		19.67		20.42		21.20

Notes:

Low income ELIL and VLIL rate available.

ERU = 3,900 square feet of impervious surface area.



City of Washougal

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Average Impacts

Class based system wide average impacts – water, sewer & stormwater

Class of Service	Combined Annual Increase (Water, Sewer & Stormwater)				
	2024	2025	2026	2027	2028
Single-family	2.90%	2.91%	2.91%	2.92%	2.92%
Multi-family	2.31%	2.31%	2.31%	2.32%	2.32%
Commercial	3.26%	3.28%	3.29%	3.30%	3.32%
Large Commercial	3.24%	3.26%	3.28%	3.31%	3.33%
System Wide Average	2.89%	2.90%	2.90%	2.91%	2.92%



City of Washougal

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Bi-monthly Utility Bill – Prior to 2024

Bill Date: 12/29/2023
Billing Period: 10/15/2023-12/15/2023
Usage: 11 ccf

WATER 3/4" METER
SFR SEWER AVERAGE
STORMWATER

CURRENT BILL

71.71
156.69
35.17

\$263.57

BASE USAGE \$40.49
VOLUME CHARGES 24.70
UTILITY TAX (10%) 6.52
WATER 3/4" METER \$71.71

BASE CHARGE \$ 79.81
VOLUME CHARGES 64.19
UTILITY TAX (8.81%) 12.69
SFR SEWER AVERAGE \$156.69

SINGLE-FAMILY RESIDENCE \$33.18
UTILITY TAX (6%) 1.99
STORMWATER \$35.17



City of Washougal

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Proposed Itemized Bi-monthly Utility Bill

Bill Date: 2/29/2024
Billing Period: 12/16/2023-2/15/2024
Usage: 11 ccf

WATER 3/4" BASE	\$42.03
WATER USAGE	25.63
SFR SEWER BASE	81.41
SFR SEWER AVERAGE	65.56
STORMWATER	34.44
UTILITY TAXES	<u>21.76</u>

CURRENT BILL \$270.83



City of Washougal

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Proposed Utility Rates – Water

Meter Size	Bimonthly Base Charge – Inside City				
	Effective 1/1/2024	Effective 1/1/2025	Effective 1/1/2026	Effective 1/1/2027	Effective 1/1/2028
3/4"	\$42.03	\$43.63	\$45.28	\$47.01	\$48.79
1"	\$48.00	\$49.83	\$51.72	\$53.68	\$55.73
1 1/2"	\$79.89	\$82.93	\$86.07	\$89.35	\$92.75
2"	\$117.15	\$121.60	\$126.23	\$131.02	\$136.00
3"	\$245.58	\$254.91	\$264.60	\$274.65	\$285.09
4"	\$370.70	\$384.78	\$399.41	\$414.58	\$430.34
6"	\$621.64	\$645.26	\$669.78	\$695.24	\$721.65
8"	\$1,037.12	\$1,076.54	\$1,117.45	\$1,159.90	\$1,203.98



City of Washougal

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Proposed Utility Rates – Water

Customer Class	Volume Charge – Inside City				
	Effective 1/1/2024	Effective 1/1/2025	Effective 1/1/2026	Effective 1/1/2027	Effective 1/1/2028
Single-family					
Block 1: 0 – 12 CCF	\$2.33	\$2.42	\$2.51	\$2.60	\$2.70
Block 2: 12 – 30 CCF	\$6.32	\$6.55	\$6.81	\$7.06	\$7.33
Block 3: Over 30 CCF	\$7.92	\$8.21	\$8.52	\$8.85	\$9.17
Multifamily	\$4.32	\$4.41	\$4.51	\$4.62	\$4.72
Commercial (all other uses than SF/MF)	\$4.39	\$4.61	\$4.85	\$5.09	\$5.35
Large commercial (commercial users averaging > 5,000 CCF)	\$2.78	\$2.92	\$3.06	\$3.22	\$3.38



City of Washougal

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Proposed Utility Rates – Sewer

Residential Sewer Rates	Effective 1/1/2024	Effective 1/1/2025	Effective 1/1/2026	Effective 1/1/2027	Effective 1/1/2028
Base Charge					
Single-Family Residential	\$81.41	\$83.04	\$84.70	\$86.39	\$88.12
Over 60 < Federal HUD ELIL for Two People in Clark County – 50% base	\$40.71	\$41.52	\$42.35	\$43.20	\$44.06
Over 60 < Federal HUD VLIL for Two People in Clark County – 75% base	\$61.06	\$62.28	\$63.53	\$64.79	\$66.09
Volume Charge (per ccf)					
Single-Family Residential	\$5.96	\$6.08	\$6.19	\$6.31	\$6.44
Over 60 < Federal HUD ELIL for Two People in Clark County – 50% base	\$2.98	\$3.04	\$3.10	\$3.16	\$3.22
Over 60 < Federal HUD VLIL for Two People in Clark County – 75% base	\$4.47	\$4.56	\$4.64	\$4.73	\$4.83

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Proposed Utility Rates – Sewer

Multifamily Sewer Rates	Effective 1/1/2024	Effective 1/1/2025	Effective 1/1/2026	Effective 1/1/2027	Effective 1/1/2028
First Unit	\$135.67	\$138.38	\$141.15	\$143.97	\$146.84
Each Additional Unit	\$113.80	\$116.08	\$118.41	\$120.78	\$123.20
Over 60 < Federal HUD ELIL for Two People in Clark County – 50% Each Additional Unit ¹	\$56.90	\$58.04	\$59.21	\$60.39	\$61.60
Over 60 < Federal HUD VLIL for Two People in Clark County – 62% Each Additional Unit ²	\$70.56	\$71.97	\$73.41	\$74.88	\$76.38

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Proposed Utility Rates – Sewer

Commercial Sewer Rates	Effective 1/1/2024	Effective 1/1/2025	Effective 1/1/2026	Effective 1/1/2027	Effective 1/1/2028
Bimonthly Fixed Charge	\$150.56	\$153.57	\$156.64	\$159.77	\$162.97
Volume Allowance in CCF	14	14	14	14	14
Volume Charge per Each CCF over Volume Allowance	\$11.18	\$11.40	\$11.63	\$11.86	\$12.09



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Proposed Utility Rates – Stormwater

Stormwater Rates	Effective 1/1/2024	Effective 1/1/2025	Effective 1/1/2026	Effective 1/1/2027	Effective 1/1/2028
Single-Family Residential (SFR)	\$34.44	\$35.75	\$37.11	\$38.52	\$39.98
Over 60 < Federal HUD ELIL for Two People in Clark County – 50% SFR Rate	\$17.22	\$17.88	\$18.56	\$19.26	\$19.99
Over 60 < Federal HUD VLIL for Two People in Clark County – 75% SFR Rate	\$25.83	\$26.81	\$27.83	\$28.89	\$29.99
Commercial Stormwater Rates					
Commercial	\$34.44	\$35.75	\$37.11	\$38.52	\$39.98
Credit Recipients (50%)	\$17.22	\$17.88	\$18.56	\$19.26	\$19.99



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Next Steps ~ 1/22/2024

- Ordinance to set utility rates for 2024-2028



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Questions

Thank You!



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BUSINESS OF THE CITY COUNCIL
City of Washougal, Washington

FOR AGENDA OF:

1/22/2024

SUBJECT:

Clark County Arts Commission Washougal Seat – Yvonne Gee

DEPT. OF ORIGIN:

Administration

REVIEWED AT:

TO BE RETURNED TO COUNCIL:

No

ATTACHMENTS:

📎 **Yvonne Gee Application**

EXPENDITURE REQUIRED:

BUDGETED:

APPROPRIATION REQUIRED:

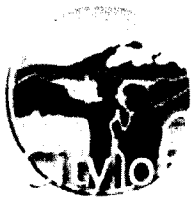
SUMMARY STATEMENT

The Clark County Arts Commission is comprised of eleven members representing each city and/or town, and one representative for arts-related education, business, and At-Large position. The term is four years.

Janice Ferguson and Alice Yang were past representatives. Yvonne Gee has submitted an application to represent Washougal on the Clark County Arts Commission. With council's recommendation, the Clark County Council will consider her appointment as the Washougal representative at its next meeting.

RECOMMENDED ACTION

To forward a recommendation to the Clark County Council to appoint Yvonne Gee as Washougal's representative on the Clark County Arts Commission.



Volunteer Application

Applicant Information

Full Name: Gee Yvonne Date: 1/9/24
Last First M.I.

Address: 3007 se 313th Ave
Street Address Apartment/Unit #
Washougal WA 98671
City State ZIP Code

Phone: 510 209 3613 Email: geewhatelse2008@yahoo.com

Date Available: now

Position Applied for: "City of Washougal" for Clark County Arts Commission

Are you a resident living within Washougal city limits? YES ☒ NO ☒ If yes, how long? 2 1/2

Please list any training or experience you have that would benefit your position of interest:

I'm a patron of the arts and have studied different forms of making art since kindergarten. I have been a season ticket holder to dance + theater organizations + love attending art shows, studio tours + supporting local artists. I worked at CAZ performances in Berkeley to help pay for college. My partner + many friends are working artists + I spread the word thru social media to bring awareness + the community to their work.

Optional: attach cover letter and resume

Are you involved in any personal, professional, or business pursuit that would constitute a conflict of interest that would impair your ability to make fair and impartial recommendations or decisions as a member of a City citizen advisory committee? If yes, explain:

No

Opportunity of Interest

_____ Arts Commission - WMC 2.120

_____ Planning Commission - WMC 2.12

_____ Cemetery Board - WMC 2.44

_____ Salary Commission - WMC 2.118

_____ Civil Service - WMC 2.16

☒ Special or Other Event, specifically

_____ Parks Board of Commissioners - WMC 2.20

Clark County Arts Commission

References

Please list one personal and one professional reference.

Full Name: Kim Hernandez Relationship: Business Associate

Email: 3hernandez@comcast.net Phone: 209-752-9539

Full Name: Reena Hunter Relationship: Friend

Email: r33nahunter@gmail.com Phone: 503-522-2049

The City of Washougal is mindful of its obligation to place qualified persons in volunteer positions and its entitlement under law to consider an applicant's convictions record as it relates to assignment performance. A conviction record will not necessarily disqualify you for a volunteer position unless such record would reasonably affect your fitness for the position for which you have applied. Have you been convicted of a felony or released from jail within the last ten (10) years, or have you been convicted of a misdemeanor other than minor traffic offenses within the past three (3) years? If yes explain

No

I understand and agree that submitting this application form does not automatically register me as a City of Washougal volunteer. Please note that any entry into this application/database will constitute a public record upon submission to the City and may be subject to disclosure under the Public Records Act (RCW 42.56). By submitting this form, I agree, to the best of my knowledge, that the information is true and complete. I understand that falsification of this application is grounds for dismissal as a volunteer. I Agree ☒

Disclaimer and Signature

Full Name: Yvonne Gee print

I certify that my answers are true and complete to the best of my knowledge.

Signature: Yvonne Gee Date: 1/9/24

Thank you for your interest in volunteering for the City of Washougal. The City welcomes the extraordinary reserve of knowledge, talent and skill possessed by volunteers within our great community. We ask that you complete this brief form to provide the Mayor with sufficient information to make an appointment to the desired City of Washougal board or commission. Completed forms and questions can be directed to the Office of the Mayor, Attn: Rose Jewell, 1701 C Street, Washougal, WA 98671, 360.835.8501 ext. 101.